



# Jinnah Basic School & Girls College

Story of Inspiration, Transformation & Excellence

**PROSPECTUS**





# SCHOOL POEM

Jinnah Basic School a Heavenly Vision

Submit to it if you want Cohesion

Splendid Manifestation

It's the Lord's Expression

A beautiful combination of Contemporary & Religious Domain

Guardian of Values and Spiritual Reign

Pakhlians are the Shining Stars of this Galaxy

Learning and Dwelling all their Fantasies

Jinnah Basic School is the Zenith of Ecstasy

Making True all Ambitious Prophecies

May Lord Bless it with Eternal Blossom

May it have Perpetual Notions

If you are lucky enough to Experience its Charms

Come and Join us with Open Arms

A Portal to Imagination and Fascination

Jinnah Basic School; an Endless Aspiration

By

Safia Janis Khan

(2004)



# PROSPECTUS

## Story of Inspiration, Transformation & Excellence



“Education is a matter of life and death for Pakistan. The world is progressing so rapidly that without requisite advances in education, not only shall we left behind others but may be wiped out altogether.”

### Quaid-e-Azam

Muhammad Ali Jinnah  
September 1947, Karachi

### AVERAGE WEIGHT OF SCHOOL BAGS

Approved by Government of KP

#### Parents/Students Note Please:

- Purchase bag that is smaller in size and lighter in weight. Avoid trolley/tyred bags.
- Follow time table properly and make sure the availability of notebooks and books accordingly.
- Check bag daily and take out extra items like completed / old / tuition / rough notebooks, storybooks and toys etc.
- Have a thorough cleaning /setting of bag on every weekend.
- It would be more appropriate if you bring lunch box and water bottle in a separate small bag.

S. No	Class	Average Weight of School Bags
1.	Pre-Grade	1.5 kg
2.	Grade 1	2.4 kg
3.	Grade 2	2.6 kg
4.	Grade 3	3.0 kg
5.	Grade 4	4.4 kg
6.	Grade 5	5.3 kg
7.	Grade 6	5.4 kg

S. No	Class	Average Weight of School Bags
8.	Grade 7	5.8 kg
9.	Grade 8	5.9 kg
10.	Grade 9	6.0 kg
11.	Grade 10	6.5 kg
12.	Grade 11	7.0 kg
13.	Grade 12	7.0 kg





# Jinnah Basic School and Girls College

Preschool onwards

F.Sc (Pre-Medical, Pre-Engineering & Computer Science)

Affiliated with Board of Intermediate & Secondary Education, Abbottabad



“This prospectus is made in advance to provide information before you apply for admission, and therefore with the passage of time there may be amendments to courses and families. In case of any inconsistency between information contained in the prospectus and where an interpretation of the prospectus is required, the decision of the institute shall be final. The Prospectus doesn't form any sort of a contract between any person and the institute.”



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JbscOfficial



/JinnahVirtualTV



# EDUCATION THAT WORKS

## OUR AIM

To provide a gateway to excellence in the field of education and create a portal of success for the young achievers. We aim to give positive direction to maximize their abilities in practical manner and with overwhelming exposure. We are giving future generation the soul of traditional values along with quality education with all its manifestations in modern techniques and advancements, to cultivate their mind and illuminate their vision, to bring out their inner abilities and to build their curiosity. We aim the total development of human personality and character so a strong Pakistan with secure future could flourish.

## OUR COMMITMENT

We realize that through the consciousness of thyself and spiritual transcendence Pakhlians will make sky their floor. The magnificent PAKHLIANS will surely personify our motto "EDUCATION THAT WORKS" & mission "STRIVE TO LEAD" thus will add new chapters to the story of the achievements of Jinnah Colleges. We are committed to enrich and provide our vicinity the best of skills, opportunities and access to the magical avenues of knowledge; we are committed to develop sensitive, compassionate, kind and quality human beings. The ones who will lead the world; so we strive to produce leaders.

## OUR APPROACH

We seek our mission through pragmatic, contemporary, skill based and humane approach, where on one hand we are preserving our religious and social values and on the other hand providing rich academic rationale through practical skill-based learning.

We try to make our students experience and realize excellence within them to make the world a better place.

INSHALLAH







Our Motto  
Education that  
Works

Our Vision  
Strive to Lead

Our Aim  
Incorporating  
Best Practices

Our Philosophy  
of Education  
Learning for Truth  
Realizing Thyself

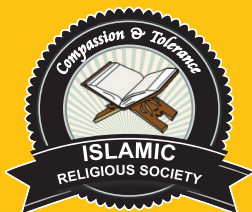
### **Mission Statement**

We aim to accomplish Total Quality in our all pursuits to sustain the positive effort by exploring the deep realms of knowledge, working with the belief that “Devotion is yours, Dedication is ours and Decision is with Allah”



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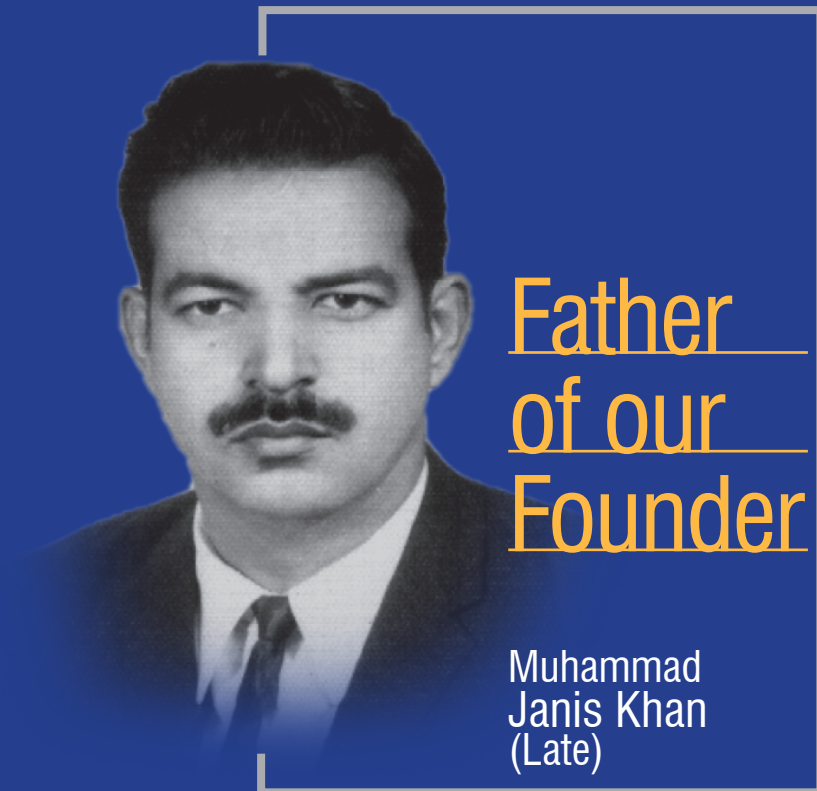




# Societies & School Oath Pledge

Start with Tauz, Tasmia & Kalma Tayyaba  
I pledge my word of Honour that:

- I shall do my duty to God, to my institute, to my country and to my fellow students.
- I shall prove myself worthy student of my school/college and abide by its rules.
- I shall respect and love my parents and teachers and follow their guidance.
- I shall protect my rights and rights of others.
- I shall refrain from cheating and deceiving others and will show sincerity, trustworthiness and determination in all that I undertake to do.
- I shall abstain from stealing or damaging the property of others.
- I shall do my best to help all those who are old, poor, disable or in distress without discrimination of caste, sect, religion and race.
- I shall be a compassionate human being and will work for world peace and others' happiness.
- I shall strive for excellence and greater achievement in my studies and try to achieve 100% knowledge and competence in all my prescribed subjects.
- I shall develop my mind in the sciences and arts and will take guidance of religion in my all actions.
- I shall use uniform language that is English for communication in the school/college premises.
- I shall extend full cooperation to all the societies of the school/college.
- I shall respect and love my institute and my country and will abide by its rules.
- I shall be a true Muslim, a true Pakhlian.



## Father of our Founder

Muhammad  
Janis Khan  
(Late)

### Mentor & Visionary

Our Founder's Father Muhammad Janis Khan, a self-made man with a heart full of kindness and love initiated his professional journey just after completing his SSC from Government High School Baffa. He worked in different organizations, financial institutes and C&W department. Alongside his job he completed his education from St. Xavier's Commercial Institute and got his Bachelors Degree in the field of Commerce. He moved to Peshawar in 1971 and joined IDBP (Industrial Development Bank of Pakistan). He served the organization till his retirement, did many courses of banking from abroad and remained manager of Abbottabad Branch for almost 15 years and retired as Assistant Vice President. His love for the people of his own area was so strong that he always wanted to give them back something good and constructive to acclaim his association.

He inspired his son Fayyaz Ahmed to start his professional journey in such a way that he can truly serve the people of his vicinity, knowing the importance of professional education for the less privileged area of Mansehra. He laid the foundation of Jinnah Colleges in the year 1996. He acclaimed his identity and was proud of his roots and through Jinnah Colleges he left his speck of love for the people of district Mansehra. No doubt his life was full of compassion, kindness, honesty and hardwork. He passed away on 7th October 2000 in the same campus from where he initiated the journey of excellence among his beloved students during delivering the speech in the monthly college function. He left with a message of compassion and his last words for the students were that, they should shape their destinies by working hard and with devotion.

May his Soul Rest in Peace... Ameen!



The Soul of Pakhlans left this temporary home and flown to the eternal abode on 05 October 2015 Monday 05:14 am

## The Mother of Jinnah Colleges

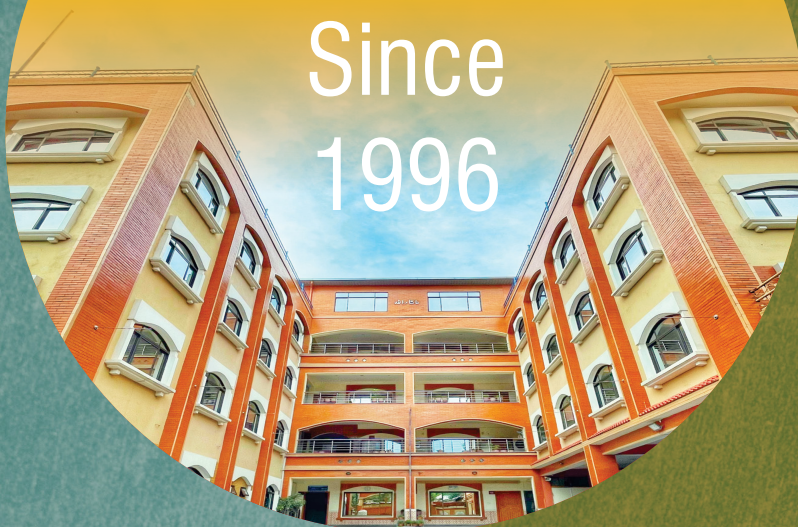
We had spent best of times together, the best of our memories, the best of our life! You are that colourful beautiful butterfly that flew out of our grasp but yet your colours do not leave our eyes and we are still in trance of your flicker. All the happiness and glitter flown away with your soul but your sparkle of wisdom, your love and compassion will always be with us. Ami! you are and you will always be with us. More for me than many others! Ami you are our warrior of light and that light will remain in the hearts and souls of your children and grandchildren. May Allah lighten your path hereafter. Amen!

Missing you so much every moment every day.

With Love, Your Daughter



# Shaping a Better Future Since 1996



## Background

Our humble institute, initiated its journey in the year 1996 in a rented building on Karakoram Highway Mansehra. Over the short period of time institute now owns two campuses with state of the art infrastructure offering variety of programs. JBS&C situated in the beautiful valley of Mansehra became an exemplary and renowned institute of the country because of its devotion to excellence in the realm of education.



# The Board of Management



**Muhammad Hamdan**  
Director Academics

**Fayyaz Ahmed**  
Director (Overall)

**Safia Janis Khan**  
The Head of School  
& Girls Section

**Faurez Ahmed**  
Administrator  
(Overall)

**Haris Khan**  
Executive Member





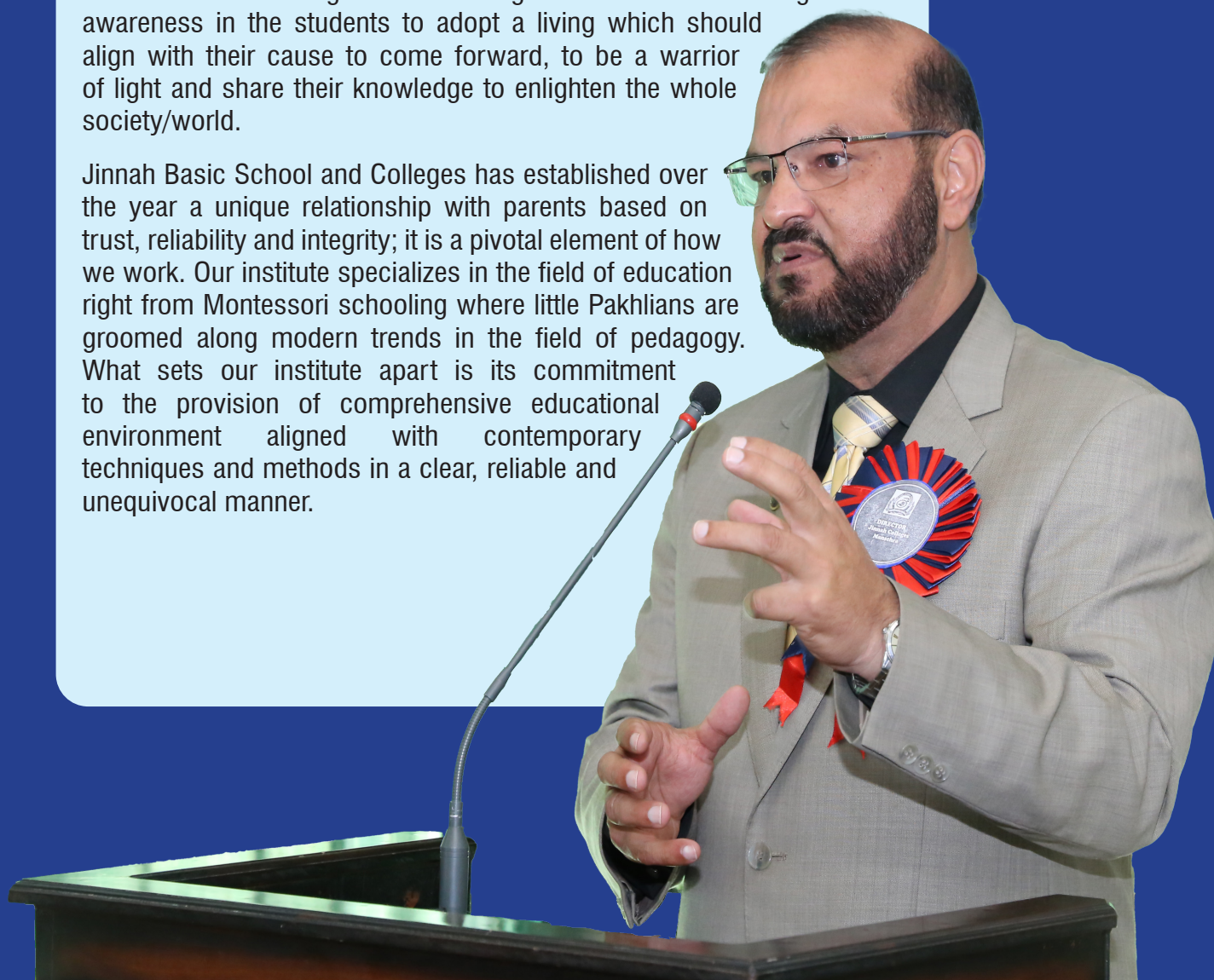
## TO JINNAH BASIC SCHOOL & GIRLS COLLEGE

*"Knowledge is a storehouse, for the glory of the Creator and the relief of man's estate" (Francis Bacon)*

Jinnah Colleges is a very special place to be, a humble dream to spread the knowledge to its highest and to enhance the learning capabilities of our youth. Here teachers, parents and students work exceptionally well together to create a warm, vibrant and friendly atmosphere.

As educationists and guides of future generation we are creating awareness in the students to adopt a living which should align with their cause to come forward, to be a warrior of light and share their knowledge to enlighten the whole society/world.

Jinnah Basic School and Colleges has established over the year a unique relationship with parents based on trust, reliability and integrity; it is a pivotal element of how we work. Our institute specializes in the field of education right from Montessori schooling where little Pakhlans are groomed along modern trends in the field of pedagogy. What sets our institute apart is its commitment to the provision of comprehensive educational environment aligned with contemporary techniques and methods in a clear, reliable and unequivocal manner.





School has developed a comprehensive syllabus providing our young children high-quality education in a serene environment augmented by state of the art infrastructure and highly qualified faculty. Our centralized examination section built an excellent foundation of standards for the transparent assessment of the students. Students, parents and teachers now know about the standards for success in examination. Throughout the academic year, planned activities and ample opportunities of exposure give students confidence and courage to face the challenges of life.

It is very important to mention that admissions are offered in preschool only so students can get optimum input and reap maximum benefits of this holistic education system. The institution offers separate campuses for boys and girls after class Four till Second year.

The school has improved rapidly in recent years and continues to go from strength to strength. Most experienced teaching staff and nearly three decades of administrative experience has made Jinnah Colleges the first choice of students and parents. Transparent intake policy through entry test in College, teachers' training workshops, centralize internal exams, workshops on how to attempt papers and special education career counseling session are some of the main features of college years. By the grace of Almighty Allah, parents have developed high level of trust; Insha Allah, with your coordination and association and our affiliations, we will cover more horizons of success together.

I extend warm welcome to all the students who are looking forward to seek admission in our Institute, whether they want to pursue their dreams in F.Sc (Pre-Medical, Pre-Engineering, and Computer Science). Especially I extend heartiest welcome to our little Pakhlans in preschool. We have a firm belief that your decision of choosing this institute will never disappoint you and will give you a sense of pride being part of this institution, based on high standards and creating new benchmark.

I look forward to welcome you personally at Jinnah Basic School and Girls College Mansehra.

**FAYYAZ AHMED**  
FOUNDER DIRECTOR  
JINNAH COLLEGES

## QUALIFICATION

B.Com (Hons), M.Com (Peshawar University)  
B.Ed, M.Ed., (Sarhad University)  
H.D.E.L (NUML), M.Phil (Education) Hazara University

## HONOURS & MEMBERSHIPS

Member SOS Children's Village Association KP  
Member Syndicate Hazara University Since 2016  
Director General ICSC (International Council for School Cricket) Pakistan Chapter.  
Regional Director EQUIP Pakistan KP Chapter  
Member Executive Committee Patients' Welfare Society INOR Cancer Hospital Abbottabad  
Member of IPTP (Institute of Psycho Trauma Pakistan Chapter, Switzerland)  
Member of HRD Networks Pakistan Chapter  
Member AGHS Child Rights Association Lahore



## MESSAGE

Education is the realization of humanity; it gives richness and freedom to human imagination and expression. Early childhood education is important as well dynamic part of schooling; as at this stage, education aims at personality development, moral and ethical grooming, behavioural growth and budding life skills along with academia. Student's overall growth and grooming depends upon the quality of atmosphere, depth of knowledge and richness of exposure to real life. We at Jinnah Basic School aims at stimulating dynamic relationship between society and learners by inculcating in them rationale related to basic and high moral and ethical values and focusing on bringing change in the society through them. We realize that only quality education fostering spiritual, moral and humane values along with specific up-to-date academia will bring positive change in the society. We promote an education system, which goes on both inside and outside the classroom, and fosters an atmosphere where academic work is respected and ideas are appreciated. We provide them freedom to experience the vastness of knowledge and expression of ideas.

We not only aim at teaching an individual but we dream of educating the society and bringing revolution in the social arena by changing the mindset. We realize the dynamic relationship among society, learners and institution. So we strengthen this relationship by linking them together for purposeful education.

Our idea of education is based on modern educational, psychological philosophies and approaches. In preschool we adopted Montessori approach, developing sensory motor skills, large and small motor skills along linguistics; and logical realms. In our school system, we are preparing students to develop their maximum abilities and capabilities to think, focus, retain and be conscious of their surroundings. As O'Grady in his book "Second Language Acquisition" (1989) states: "The studies should be joined to that of objects that our acquaintance with the objective world and with language may progress side by side. For it is people, we are forming and not parrots."

**Our Methodology and Techniques** We use modern facilities and methodologies to enrich and make effective our pedagogy. In the past few years we have installed Interactive Boards in our classrooms, and our preschool curriculum is fully taught through Interactive boards and following E-Books. E-Books are also incorporated in the primary section. Lectures, tutorials, individual mentoring, group and pair activities, seminars, presentations along with the use of multimedia and other high-tech teaching learning tools and equipment are part of our academia.



# Our Mission

To produce 'Leaders' having self-awareness, kindness and passion who can propagate, extend and give love, compassion and strength to all the humans around without any bias or discreet. In the early years of childhood, students' development is rapid in all human domains; psychological, sentimental, stature and vision. If society provides an environment that can provide positive impact then education can work wonders in these areas. All children progress in these collectively but ratio of excellence varies, so this variation depends upon domestic and social scenarios. We aim to progress through our communion with both society and families of our hope; our future leaders.

## Dear Parents

We at Jinnah Basic School and Girls College try to facilitate your child in every possible way to meet success, to explore excellence within them, to be a compassionate human being, but for all this your help and assistance is an obligation. On the path of learning, in pursuit of truth, we need your full cooperation to make your children total quality persons having excellence in their mannerism and skills. Parents' regular contact with school administration will help in career building of the students and this communion will definitely bear fruitful results. As our school motto reflects our aim, "Strive to Lead" we will be focusing on developing and nourishing leadership qualities in them so that they should lead the world and not stand among the followers. I invite you to come and let's strive together for better Pakistan and for best and peaceful universe, to experience with us the glory of knowledge, the dawn of new world and to be with us in the journey of self realization and experiencing excellence and exploring new avenues.

INSHA-ALLAH

**SAFIA JANIS KHAN**

PRINCIPAL

JINNAH BASIC SCHOOL & GIRLS COLLEGE

### QUALIFICATION

Ph.D (Scholar)

M.Phil English/ Linguistics (NUML)

M.A English (Peshawar University)

Advanced Diploma in English Language (NUML)

### MEMBERSHIPS

IPTP Psycho Trauma Organization Switzerland  
SIRST: Society for Interaction of Religion, Science and Society Pakistan  
AGHS: Child Rights Legal Aid Pakistan  
Executive Member EQUIP Pakistan (Regional Chapter KP)

Society of Pakistan English Language Teachers (SPELT)

Founding member 'DUCERE'; Leaders' Training Organization, Mansehra Pakistan



# **PRE-PRIMARY YEARS**

**Learning by Doing**



## 1. DEVELOPING ACTIVITIES & SKILLS

During pre-primary years according to natural, traditional and modern educational psychology, we have to develop sensory motor skills along with writing skills and language learning skills. Our focus is on overall learning and development of children. In pre-nursery during the beginning semesters pre-writing activities like coloring and pencil holding techniques are emphasized. We are preparing them to develop their maximum abilities and capabilities to think, focus, retain and to be conscious of their surroundings. In playgroup specially (Pre-Nursery, Nursery and Prep) it is in fact effort and enlightenment of parents that benefit the child's learning process, so think positive and be positive.

For any queries you can meet administration according to meeting schedule.

### JOYFUL LEARNING

#### SILENCE GAME

Children lie down on the carpet or head down on table and concentrate on the sounds around them. Then they try to identify them such as the ticking of the clock, sound of running water, chirping of birds, talking, laughter in the next room and many more. This enhances listening skill and develops concentration.

#### DRAMATICS

Often the story of the week is enacted and other times the junior most group joins and they interact and perform plays. Props are used; sometimes children dress up in various costumes. This builds confidence to speak and do things in front of others and develops expression, elocution and presentation.

#### LENTILS TRAY

A simple yet highly effective way to reinforce the formation of shapes, numbers and alphabets is by moving the finger around the thinly spread out lentils on a tray. Gently shifting the tray backwards and forwards after each attempt to create the even layer. The child shapes the pattern of the figures thus it remains in memory.

#### PROFESSIONS

Children adopt the role play of different professions from everyday life: the baker, doctor, tailor, gardener, cook, pilot, fireman and so on, sometimes even costumes and props are used to make the play acting as meaningful as possible.



## SIMON SAYS

Physical movements to revise body parts such as head, hair, forehead, neck, shoulder, chest, stomach, thigh, knees, toes, ankles, arms, elbows, nails, hands, feet, fingers, thumbs and so on. The refrain is Simon says, 'walk on the line' or Simon says, 'touch your cheeks', Simon says, 'sit down'. All greetings and their replies are practiced daily during this activity.

## MEALTIME

During mealtime, children follow following chores:

- Washing hands before and after meal with soap.
- Reciting Bismillah and take meal together.
- Concept of sharing, offering lunch to each other.
- To be seated until the meal is finished.
- Help to clean the table surrounding after mealtimes; a table mat and small towel/ napkin should be provided by the parents.
- Obviously these cannot be managed perfectly, but it is a pleasure to watch the little ones try to follow these interactions and feel like grown-up.
- Parents must provide lunch according to child's preference and weather conditions etc and Lunch box must be properly closed and labeled with name of child regularly.

## STORY/LIBRARY TIME

- Daily after mealtime, children clean their hands and mouth and sit in the library corner, go through picture books.
- The class teacher joins them as soon as she feels the remaining eaters can manage on their own.
- Story books are read out, often child will bring a favourite book to readout.
- Story of the week is often the drama enacted the same week.
- There is a constant turnover of books when required during the term for the children.
- Reference material is abundant, may change depending on the topic in session.
- It will be highly appreciated if parents contribute at least one book to the class library.

## E.P.L EXERCISES

- **Walking on the line:** A line is drawn with a chalk and children are asked to balance their gait, walking as straight as possible. This is done daily during outdoor activities also, while coming back from playtime on the outdoor equipment. "Don't break the line" is sung as they try to follow each other, like train.
- **Washing hands:** Reinforced after the sandbox, artwork, after lavatory use & before/ after meals etc.
- **Sponging:** Soaking a sponge with water from one tub and squeezing it into the other, excellent for developing finger muscles, for physical coordination of the hands.
- **Pouring water from jug to jug without spilling:** strengthening the arm and hand control, enhancing motor skills.
- **Pouring beans from jug to jug without spilling.**
- **Picking small things, like pasta shells or beads with the tweezers,** it stimulates muscle and motor control development.

## FRUIT SHOP

- Real fruits and vegetables are brought in, to arrange a shop. The shopkeeper asks which vegetables or fruit would the customer like. The customer asks the price, buys the fruit and vegetables, for example 2 apples, 3 potatoes, 6 bananas; this activity enhances number and general life skills.

## ARTWORK

- Pasting lentils on numbers etc.
- Paint and a brush usage.
- Ripping and pasting of letters and shapes cut outs.
- Free hand painting etc.

## RACES

- Front, back, bunny, airplane, kangaroo, walking on



the line and more are done daily.

## VIDEO TIME

- Cartoons or films related to general knowledge & entertainment are shown. Movies once a week. Cartoons 20 minutes daily.

## CHILD'S POSSESSIONS BROUGHT FROM HOME

- Sweets, chewing gum, glass bottles and cans, these are all forbidden in the school premises. It is explained that eating such things as sweets on occasions is perfectly justified, e.g when it is a student's birthday, otherwise it is bad food.
- Glass bottles and cans are not allowed in School for safety purpose.
- Toys, pencils, odds and ends which may easily be misplaced during the day are confiscated till dismissal time, causes worry to the child and extra unnecessary care for the teachers.
- Kindly do not send things other than meals and books.



## 2. BIRTHDAYS

The birthday of every child is celebrated by giving him a birthday card. All class sings birthday song. These cards are provided by school. As birthday celebration held at school are kept low keyed. So cakes and other celebrations are not done at school. Parents are requested not to send cake to school and celebrate birthday at home according to their wishes.

## 3. LIFE SKILLS

### TOILET TRAINING OF CHILD

Toilet training is very important especially for preschool students, school has arranged 'Ayaahs' to wash and clean the students. It is important that student should be trained at home to take permission well in time when need arises. Parents should provide extra clothing in the beginning of the term bearing their child name. As well time at night must be settled to develop the habit for main lavatory usage.

### NAME TAGS

Please write name of student with permanent marker or paint on all clothes, bags, snack boxes and other items brought to the school by the child. Labels or name tag bearing his/her name will help teachers and young learners to identify their belongings.

## DRESS

There is prescribed uniform for the children of Pre-Nursery and Nursery classes but during special days when asked should wear colourful dresses. Cleanliness and tidiness is closely scrutinized to maintain student's record. On colour days, parents will be asked to dress their child according to mentioned colour by the teachers through school diary so any piece of clothing must match the colour asked. Weather conditions must be kept in mind while dressing of your child.

## 4. LUNCHTIME

### LUNCHTIME

Preschool and classes from prep till three are not allowed to go to cafeteria during recess time, so parents must provide them lunch from home whether homemade or ready-made. Pocket money is not allowed in the mentioned classes.

Children are advised to bring in healthy food, such as homemade sandwiches, french fries, fruits, paratha, pasta, egg and so on to avoid too much usage of the market packed snacks like crisps, munchies, wafers, nimko items, cakes and biscuits. The menu given should be followed to promote unification in peers.





## LUNCH MENU

Provide small towel and put washed one daily in the child's school bag.

Strictly prohibited Food Items: instant noodles, sweets, pops, soopari, soft drinks (Carbonated Drinks), chewing gum and پاپڑ چورن are not allowed in the school.

MONDAY	Paratha roll with any filling and juice or milk small pack
TUESDAY	One apple or two bananas with milk or homemade sandwich and milk small pack
WEDNESDAY	French fries or Shami Kabab (homemade) and juice or milk small pack
THURSDAY	Sweet paratha roll/ pasta and juice or sandwich with milk small pack
FRIDAY	Nuggets/ Biscuits small pack of child's choice and juice or milk small pack
SATURDAY	Shami Kabab, Chicken piece or sandwich with any filling and juice or milk small pack (Prep onwards)

## 5. NATURE & FIELD TRIPS

Apart from leisure trips, study trips are part of academia right from preschool where students get to learn through visits of different social institutions and organizations like Banks, GPO, Hospitals, Farms, Telephone Exchange and Grid Station etc.





# **PRIMARY YEARS**

**Skill-Based Learning**



## 6. CURRICULUM

The Primary medium of instruction is mainly English. The school is registered and affiliated with Board of Intermediate and Secondary Education Abbottabad. We are following the Single National Curriculum implemented from 2021.

Publishers like Oxford, Paramount, and Cambridge etc comprise the curriculum along with school own designed curriculum and supplements.

Apart from Urdu, English, Mathematics and Science subjects, the content of education includes some other fields/ realm of knowledge, including Computer Science, Robotics, Islamic education, Islamic norms and Nazra.







- Hands-on Learning
- Real Life Learning
- Encouraging Environment
- Skill Based Learning
- Developing Confidence
- Competence in the Core subjects
- Including Values
- Lateral and literal development

PRIMARY YEARS

Skill Based Learning





# **SENIOR YEARS**

**Strong Academics**

- Proficiency in English
- Character Building
- Balanced Personality
- Personality Development
- Exposure
- Challenging Environment





## 7 . ACADEMIC REFORMS

### SENIOR YEARS

### Strong Academics



### LANGUAGE CLASSES

Class Prep onwards English language communication is regulated through practical and natural system of language acquisition and phonetics. There is a weekly period for language skills and activities.

### NAZRA/ QURANIC CURRICULUM

The school facilitates the students with weekly lessons of Nazra. The school Nazra teacher teaches Noorani Qaida and 30th para with tajweed.

- Hifz of some "Surahs" of 30th (chapter) para from class one to five.
- 20"AL-Hadith" with translation.
- Everyday life religious and moral practices and practical teachings.

### COMPUTER LAB/COMPUTER CLUB

Keeping in consideration the value

and importance of computer literacy in the scientific era, school has state of the art computer lab with latest computers and proper LAN. Computer literacy has been made compulsory from class one onwards.

### CALLIGRAPHY/ HANDWRITING CLASSES

To convey jewels of knowledge, good writing expression is very important. So to beautify and to bring excellence in writing/transcript of students, a daily handwriting period is taken by a renowned calligrapher.

### CELEBRATION OF NATIONAL DAYS

According to spirit of the event, national days are celebrated and awareness regarding the event is created. Their historical background and other important information is shared through different activities and assembly presentations.

### CELEBRATION OF INTERNATIONAL DAYS

A random calendar of important international days is part of studies to make students recognize their importance and different activities are developed in this scenario as medium of expression, like poster making, declamation contest, assembly presentation and many more.

### ETHICS/ MORAL CURRICULUM

School has designed a practical skill-based curriculum that aims at development of the future generation as responsible, moderate and constructive citizens of the country as well to be prepared for leading the human race. It is based on simple everyday chores and skills pertaining to moral and ethical development of young learners.

## 8. CO-CURRICULAR ACTIVITIES/ HOUSES



Co-curricular activities are very important part of formal training and play vital role in promoting self-reliance, confidence and pride along physical, mental and spiritual development of students. Apart from learning number of useful skills; such activities provide chance to the students to display their talent and potentialities in formal environment. School took many outstanding steps to cultivate different skills in the students right from the beginning. These activities are pursued by the students under the supervision and guidance of the teachers. All the classes participate with enthusiasm and high spirit of competition to prove their zenith.

### EXPOSURE

#### MONTHLY FUNCTION

School organizes monthly functions in which all the students participate. This encourages the students to take part in speech contests, dramas, public speaking and other stage competitions. These activities help students overcome stage shyness. English and Urdu debates further polish the speaking skills of the students.

#### QIRAT TRAINERS AND HAMD-O-NAAT

House period is arranged on every Friday / Saturday from class Five onwards to prepare the children for Qiraat, Hamd and Naat. Special trainers from the vicinity are hired for this purpose. Apart from monthly competitions, annual Qirat and Naat competition is regular part of school activities.

#### DEBATES/PUBLIC SPEAKING

Public speaking and debates play important role to develop different forms of communication skills. Every student is given a topic for public speaking during assembly. Special trainers are hired to prepare the students in speech house in weekly lessons.



## ART & CRAFT

Imagination leads to creativity, which is a portal to human expression. To empower students' expression and to develop creative skills, art house is also part of co-curricular activities. Apart from drawing and permanent art teachers, special trainers also visit school. Collage, water painting, freehand drawing, vegetable painting, balloon painting, finger painting, cut and paste activities, straw painting, model making and many other activities take place in this house.



## MUSIC HOUSE

Music room with musical instruments and special music trainer is part of pre-school activities as well of music house. We aim at giving students exposure to all genres of knowledge so they can be groomed positively having balanced personalities.



## SPELLING COMPETITIONS

To enhance the vocabulary, diction and literal realm of students, spelling bee competitions are made part of students' co-curricular activities. Two preliminary rounds and one final round decides the spelling bee champion of the year. The vocabulary for this competition is mainly from curriculum & dictionary.

## ASSEMBLY

In a unique manner, students present recitation accompanied by Urdu and English translation, Hadith, Naat and Kalma. Daily class wise students have to speak on a topic and also share news of the day. Thus whole school needs to present something on their turn.



## GAMES & SPORTS

Games and sports are essential to keep students mentally and physically nourished and fit. Apart from weekly and monthly sports fixtures, annual regular sports week is held in which students take active part. It is compulsory for every student to take active part in at least one game. School has an adequate and well maintained sports arena. The main sporting activities are athletics, (tug of war, long jumps, discus throw, sack race etc) cricket, hockey, football, badminton, table tennis and volleyball.



## 9. EVENTS & ACTIVITIES

An academic routine to enhance the learning abilities of students and to broaden their realm of mind different days are especially celebrated and variety of events are planned.



### MONTHLY EVENTS

Colour Day, Pet Day,  
Flower Day, Culture Day,  
Vegetable Day, Fruit Day,  
Profession Day, Mother's  
Day, Father's Day, Ice  
Cream Day, Fun Gala etc.

### TERM EVENTS

- Movie Gala
- Spelling Bee Competitions
- Season's Festivals
- Hiking
- Mock Exams

These activities make students associate to the real life and help them accommodate in the environment around them.

### ANNUAL EVENTS

- Dramatics
- Debate Competitions
- Story Forming
- Art Competition
- Monthly Functions
- Different National and International
- Competitions like HRCA and Kangaroo events etc.
- Book Fair
- Sports Week
- Regional, National and International Conventions
- Mathematics Olympiad
- Qirat & Naat Competitions
- Kids Olympiad
- Parents' Day Featuring
- Display of students' colourful pageant
- Academic awards for the Best students
- Position holders
- Best teachers
- Distinctions
- Punctual students etc.





## 10. TOURS & TRIPS



### INTERNATIONAL TOURS

Exposure and positive activities are important part of student's growth in a balanced way. By exposure, students will be able to face the challenges of modern era. So, besides academic realm and co-curricular activities, national and international tours are very important to broaden the vision and attitude of the students.

In this regard, we have schedule of activities and trips providing opportunities, for students to participate in various activities like conventions, seminars, youth conferences, sports events, quizzes and leisure trips at national as well international level. Internationally, our students and faculty members visited China, England, Japan, Nepal, Srilanka, Bangladesh, Malaysia, Singapore and Mauritius. Many more lands are yet to be explored.



### NATIONAL TOURS

Exposure to the natural environment is essential for broadening mental horizons. Institute also undertook excursions and study tours to different areas of the country. Efforts are made to take students to all popular visiting places of Pakistan like Islamabad, Muree, Ayubia, Nathiagali, Khewra saltmine and Hornoyee etc.

### STUDY TRIPS

Apart from leisure trips, study trips are part of academia where students learn through visits of social institutions. Monthly study tours to banks, GPO, hospital, grid station and other religious, social & business institutions and places are part of the practical learning curriculum.



## 11. WORKSHOPS/ SEMINARS



**EMPOWERING  
STUDENTS TO  
TRANSFORM  
CHALLENGES INTO  
OPPORTUNITIES**

### EDUCATIONAL CAREER COUNSELING WORKSHOPS

Educational Career Counseling Session is an essential resource for students and parents to sort out and understand educational options and their interest/ priorities. For the first time in Hazara, Jinnah Colleges organizes yearly Career Counseling Workshops to develop students' educational plan and to guide them for ensuring their educational and career goals.



### TIME MANAGEMENT WORKSHOPS

Every year college conducts a workshop on Time Management for the students. Through this interactive session different aspects and importance of strategic Time Management & Planning are explained and its impact on the success of individuals especially students to achieve maximum in life are highlighted.



SENIOR YEARS

Strong Academics



### GLOBAL EXPOSURE

We at Jinnah Colleges create numerous opportunities for students at yearly basis to experience International Youth Exchange programs, events and competitions.

### HOW TO ATTEMPT PAPERS

It is a common observation that often in Board Exams, papers have been solved very well by the students but the score they get is less than their expectations. So keeping this in mind, our institute annually organizes workshop to guide students about attempting papers effectively and properly. Mock Exam for board classes before Board Exam is also a distinctive feature where all students get a chance to evaluate their performance and thus can improve their grades.



## 12. SOCIETIES

## STUDENTS' SOCIETIES

Students' societies are working in the institute to ensure total development of students as quality member of society.

Director, Administrator, Principal and Teachers are the heads of these societies.



### PAKHLIANS' LITERARY SOCIETY

It works to promote and maintain literary work and events. Dramatic Society, Debate House, SQC groups and other relevant groups work under this society with the motto, "In the Pursuit of Truth and Creativity".

It conducts all the literary activities of the institute with passion and sheer excellence. Head Pakhlian and Asst. Head Pakhlian are elected from senior students representing entire school and two elected students are the members from each class.

### STUDENTS' EDITORIAL BOARD

Student editors are also member of Pakhlans' Literary Society. They are mostly selected students having interest in Literature and Arts or having some writing exposure. They contribute and collect literate work fellow students for the college magazine.



### ISLAMIC RELIGIOUS SOCIETY

It is responsible for conducting religious activities and seminars inside and outside the institute and works with the motto, "For the Realization of True Spirit of Islam with its complete Glory."

They work to follow and make others follow religious spirit and values in daily life and try to establish real spirit and true reflection of Islam through their words and actions.

Head and Asst. Head are elected from senior students representing entire school and two elected students are the members from each class.



### SHAHEENS

It aims to promote social interaction among students and works to motivate students to honour and follow our values and practices with the motto, "Towards Spiritual Transcendence; In the Pursuit of Truth."

It contributes to enhance the sophisticated educational environment inside the college premises as well as in the society. The pivotal duty of this society is to follow the uniform language that is English in the school/college premises.

Head and Asst. Head are elected from senior students representing entire school and two elected students are the members from each class.



## PROCTORIAL BOARD

This society works to establish discipline and decorum in the school/college with the motto, "Honouring Discipline and recognizing Excellence".

Chief proctor, Head Boy and Asst. Head Proctor are elected from senior students representing entire school/college and two elected students from each class are the members.



## MONITORS

This society works to maintain discipline inside the classrooms and help teachers to maintain their classroom chores.

Head Monitor and Asst. Head Monitor are elected from senior students representing entire school and two selected students are the members, the member students are changed after a fixed time to give other students a chance.



## ENVIRONMENTAL SOCIETY

It works to create awareness regarding environment and contributes to the protection of it and natural resources with the motto, "No Evolution without Green Revolution". It organizes events like International Water Day, Tree Plantations, Global Warming and other events relating to environment & pollution.

Head and Asst. Head are elected from senior students representing entire school and two selected students are the members.





## OLD STUDENTS' SOCIETY/PAKHLIANS' ALUMNI

Old students association has been formed with the name of "OLD PAKHLIANS' ASSOCIATION" in 2004, the first annual general meeting was held in Sep, 2005, in which president and other designates were appointed.

- To acknowledge and celebrate the success of Jinnah Colleges' old Students/alumni this society works to reunite the old students through reunion ceremonies as well by inviting them to different events and publish features about them in College magazine.
- The aim of this society is to create a series of well organized events at which alumni could gather and reminisce. The old students can easily become its member just by contacting the Head of the society and submitting a form made available to them.
- The Head of the society is one of the old Pakhlian elected through elections, and all old students can be the members who have been enrolled by submitting membership forms.

## MATHEMATICS SOCIETY

- It works to make students admire Mathematics and to make them master in this important realm of knowledge through interesting and captivating activities. It works with the motto "Mind is the Powerhouse of Human Achievement".
- Every year this society organizes Mathematics Olympiad and invites other institutes of the vicinity to participate in the event.

- The head of the society is the head of Mathematics Department of the college. Capable and interested students with Mathematical aptitude are members of this society.

## STUDENTS' ADVISORY COMMITTEE

To know the academic and general position and status of the course and faculty from students' point of view, administration calls top two students from each section, who represent their classes in the monthly meeting with Director and Principal of the institute. It is a completely confidential meeting which helps administration to build a homogeneous & positive environment.

## PHILANTHROPIC ACTIVITIES

Our students & faculty apart from their academic responsibilities stand tall at any call of crisis. After the black blotch of 8th October, 2005, our dear students remained resolute and helped out the victims, set up a relief camp and travelled from Balakot and Muzzafarabad to Jabori and worked only for the survival of humanity. In this scenario, Trauma Institute Karachi founded a Philanthropic Psychological Aid Program with special team of doctors for the people who were in mental trauma after this mass destruction. The Psycho Trauma Team & Jinnah Philanthropic Team is established & working to continue this effort. This is a clear example of our motto, "Education that works".

## 13. PARENT-TEACHER MEETINGS &amp; WORKSHOPS/ SEMINARS

# UNDERSTANDING & PUTTING CHILDREN FIRST



Jinnah Colleges offers numerous opportunities for the involvement of parents in their children's education.

## MOTHERS' WORKSHOP

To keep the mothers updated with the new techniques in the field of education, workshops are designed particularly for the mothers of preschool laureates. These thematic workshops are curtailed according to the findings and needs of preschool students' learning needs and daily regime. Not only teachers guide mothers to help their children in doing homework, but it's also a good opportunity for mothers to discuss learning and behavioural issues of children and share their suggestions and feedback, thus it's an effort to make mothers, 'The Champion of Change'.

## WEEKLY VISITS

Jinnah Basic School tries to provide the best & diverse components of education that distinguishes our system from others. To involve the mothers in the system of early education of children, mothers are invited every Thursday to be part of the routine of their children at school for a full day.



## PARENT-TEACHER TERM MEETINGS

Education is a complete system comprising of not only five hours of schooling but also the time spent at home and the social environment contributes to the development of children. Parent-Teacher meetings are arranged in which students current level and rate of progress is discussed. Students' attendance, attitude, behaviour and achievement reports are maintained in their personal files and each file is reserved for one student.

In the result of parent teacher interaction, institute gets meaningful feedback from the parents which is helpful to boost the overall educational activities of the students. Especially mothers give a lot of insight about the children's behaviour and attributes. So at the end of term exams, mothers' meetings are called to discuss the behaviour of the students, their academic development and deficiencies.

## WEEKLY MEETINGS/ OPEN DAY

Every Friday from 12:15 to 1:15 p.m. one hour is fixed for parents to discuss academic or behavioural issues with teachers on prior appointment.



## 14. TEACHERS' TRAININGS

STRIVING  
ONWARDS

Our institute hosts number of events, seminars, conferences & workshops to engage educationists and society in positive discourse.

## WORKSHOPS FOR TEACHERS

To refresh and learn new things about education and relevant subjects institute helps teachers through seminars and workshops to flourish in their field. In this context, different workshops throughout the session are part of school/college pedagogical implications.

- Regular monthly one day workshops/seminars on different pedagogical implementations.
- Workshops for non-teaching staff regularly.
- Special one day, yearly orientation and training workshops with Oxford University Press.
- Regular winter and summer camps for teachers take

place in which scholars from other cities are invited.

- Yearly three day subject based workshops and training sessions by subject specialists and visiting faculty in critical areas are conducted.
- International yearly workshops/seminars.
- SPELT monthly/ yearly sessions.
- 'Dux~DUCERE' (Leader~to Lead): an organization formed for the training of teachers as leaders at regional level to conduct training workshops, seminars and winter/summer camps.

Jinnah Colleges acclaim teachers' contribution and efforts regarding progress of students through various rewards and prizes/ incentives for example "The Best Teacher Award" and increments during session.

## 15. AMENITIES



### MEDICAL ROOMS FACILITY

The school has well equipped dispensary with two beds, medical inspection room; the medical officer and one assistant is available to provide medical care to students. The school has adequate arrangements to treat ailments of not too serious of nature like minor cuts, bruises and vomiting etc.

### MEDICAL RESTRICTIONS

- During school/college timings in spite of care and supervision, children sometimes suffer injury due to carelessness of other students or themselves. Minor cuts and bruises are common but sometimes even emergency cases occur because of which we have to take the students to emergency department of District Hospital Mansehra. Parents are notified immediately in serious cases.
- Parents should keep in mind, God forbid if critical injury or even any fatal ailment occurs during the school hours, they should lay no responsibility on school/college administration.
- It is also advised in case of contagious diseases like chickenpox, smallpox, measles, influenza, severe cold, cough and diarrhea, please retain your son or

daughter /ward till completion of treatment and send the student when he/ she gets completely recovered. Thus strictly follow the doctor's direction and do inform school/college via written application along with medical certificate.

### AUDITORIUM & SEMINAR HALL

A spacious "Rukhtaj Begum Auditorium" with the seating capacity of three hundred spectators is also part of 'Admin Block'. All the inter school competitions like quiz, movies and different presentations are held in it throughout the session. Also a multi purpose seminar hall is constructed in 'Girls Campus' with built-in multimedia and sound system for weekly staff meetings and sessions etc.

### PHOTOS & MOVIES

In School during different activities and days, photographs of the students are taken and some of them are displayed on photo board of school/ college picture gallery. On Annual Day, video is also made so if parents wish to seek copies they can contact the office or class teacher via written request. On payment, a copy may be provided or contact of relevant shop is shared.





## LIBRARY

A qualified librarian is looking after the school library. The library is spacious, fully furnished and properly ventilated. It houses more than 3,000 books on variety of academic and non academic topics for all age groups. Daily newspaper in English and Urdu, local and foreign magazines and periodicals are also subscribed. A weekly library lesson is fixed for every class to broaden students' intellectual horizon and to formulate their reading habits.



## LABORATORIES

There are well equipped laboratories for Physics, Chemistry and Biology to support teaching of science curriculum. Weekly practical sessions take place according to the subjects in these laboratories.

## CAFETERIA

Providing variety of food items.

## LAVATORIES

Separate for seniors and juniors.

## DRINKING WATER

Water coolers along with filters in the galleries.

## BARBER SHOP

Haircut remains the most problematic issue for school/college boys. Mostly during checking if a student's haircut is found improper, he is sent to school/college Barbershop and charges are included in the fee.



## 16. HOMEWORK

Homework is the continuation of academic learning process which strengthens the knowledge and practice of students. Parents should help students complete their homework, properly and correctly. It is a common experience that students have torn books and copies and make excuses that young sibling at home did it. We believe parent's interest and patronage creates a lot of difference so please try to make a difference.

### TIPS FOR PARENTS REGARDING HOMEWORK

- Make sure to check the bags daily and make children to take care of their possessions. Mend and label the copies & books.
- Sign the daily homework page and test.
- Provide study area with chair, table and proper light.
- Try to fix reading times with your child for stories or discussion intervals sharing information and knowledge.
- Also check done classwork & homework if some spelling errors are checked as correct, correction must be made and inform the administration via note in diary.
- In preschool, it is persistent complaint of teachers that some books and worksheets are not returned by parents regularly. So please return copies, worksheets, diaries after completion of work in time.
- Parents' supervision and guidance is a must; it is, in fact the only tool that can make students excel.

### ASSESSMENT CRITERION

Our objective is to enable students to become proficient in their respective subjects. To achieve this objective we have prepared a comprehensive scheme of study. The main features of the scheme of study are:

- Total working days in each session are calculated after deducting holidays from total available days.
- Syllabus of all subjects is broken down according to available working days in the session. This helps the teachers to complete their courses smoothly and timely.
- Scheme of studies for class pre nursery and nursery will be sent to home in the beginning of each term.
- Written and oral, weekly and monthly tests are taken.
- Our assessment procedure includes, three term exams & final comprehensive exam from class five onwards.
- Inclusion of marks of monthly tests, homework and vacation work constitutes 20% of Term Exams.
- For promotion to new class/grade it is mandatory to clear all subjects and to secure overall 60% marks.





## 17. SCHEME OF STUDY / TERM BREAKDOWN

### LAYOUT OF ANNUAL SCHEDULE OF ASSESSMENT

As we have been following semi semester system, so each term assessment and vacation work is very important; as the selected marks of First Term and 20% subject matter from Mid Term will be included in the final term and this affects grades of student. Thus for promotion to new class, not only passing end term (final exam) is important but homework, class work, vacation work assignment and each term result will constitute student's promotion result. It is important that student should be regular during term exams, any of the students, absent in one paper will be considered failed. Our evaluation system is based on formative as well summative assessments.

### SUMMER & WINTER VACATION HOME ASSIGNMENTS:

For Summer and Winter Vacation students will get home assignments based upon their course of study. These assignments include important portions of their syllabi and completion of these assignments is obligatory.

#### FIRST TERM: March - May

1. The winter vacation assignment will be evaluated and marks will be included in 1<sup>st</sup> Term Exam result.
2. Assessment of work done during March -May will be part of First Term Exam.
3. Result and teacher's parent meeting will be held in the month of June.

#### SUMMER VACATION HOME ASSIGNMENT (Tentative July)

1. Home assignment will be distributed before Summer Vacation.
2. These assignments will be assessed and the marks obtained will be included in Mid Term Exam result.

#### MIDTERM : June - September

1. It will be from the course of study covered in the whole 2<sup>nd</sup> Term (June - September).
2. From 5 till Class 7 exam will constitute upon work done from June till September, whereas from Class 8 onwards all course covered during previous terms will be the part of Mid Term Exam.
3. Homework assessment and aggregate of summer vacation work will be included in Mid Term Exam.
4. Result and teacher's parent meeting will be in the month of October.

#### FINAL TERM : October - December

1. The overall aggregate of First Term Exam Result and Weekly Tests will be included in the Final Exam result.
2. Work done from October till December will constitute 80% of the exam.
3. 20% work done from Mid Term (June-September) of studies will be included in Final Term exam from class One till Seven.
4. From Class 8 onwards all course covered during First & Second terms of studies will be the part of Final Term Exam.
5. Result & Promotion to new classes will be in the month of January.

#### WINTER VACATION HOME ASSIGNMENT (JANUARY - FEBRUARY)

Winter vacation work will be distributed in the last week before closing of school. These home assignments are based on their course of study and include important portions of their syllabi & completion of these assignments is obligatory.

Note: Dates and Meeting criterion of exams and results stated above is tentative and subject to change due to circumstances.

## 18. Decorum

The main emphasis of every civilized nation is to equip and train their future nation as balanced and quality human beings and competent citizens. For maximizing the potential of your children, spiritually, physically and morally not only good educational institute is important but proper training at home is obligatory.

It is our utmost aim and effort to create a distinctive group of youth, who can create a difference and will prove themselves a constructive pillar of the society. So, for stabilizing them on the podium of success, we need your assistance to create the best future nation and good Muslims.

## CODE OF CONDUCT

- Make them rise early in the morning preferably at the time of Fajar prayer.
- Make them recite Tasmia and First Kalima before stepping out of bed.
- Complete their washroom chores in your assistance, and make sure they wear washed, clean and properly ironed uniform.
- Take them to the eating place in the house (dining room, kitchen, lounge etc.) and make sure they take proper breakfast.
- Send your child to school well before time.
- Use English or Urdu language for communication at home. Please encourage them to speak in English; when they enter school gate, it is their uniform language.
- Before bidding farewell, recite the travel blessing and also direct your child to do the same.

سُبْحَانَ الَّذِي سَخَّرَ لَنَا هَذَا وَمَا كُنَّا لَهُ مُقْرِنِينَ وَإِنَّا إِلَىٰ رَبِّنَا لَمُنْقَلِبُونَ.

- When your child returns home, greet and tell him to offer salutation.
- Before serving lunch, make them change their uniform and to wash hand and face with soap, afterwards serve the lunch at the particular place.
- During summers let them take rest/ nap in the afternoon.
- Set regular timetable for school homework/activities and observe it strictly.
- In the evening after (Maghrib) prayer, set some time for religious education (Quran/Nazra) and if possible engage a Qari for it.
- Serve dinner before Isha prayer. After revising some school work make them pack their bag and settle their uniform (daily washed uniform is must).
- Make them sleep before 9 p.m. after brushing their teeth.
- Make them recite (Ayatul Kursi) and (Kalimas) before sleeping.
- Share some good educative instance, happening or story at bed time.
- Do meet teacher concerned and head at least once a month at open day on given hour and try to be regular at parent-teacher meetings and follow the schedule of meeting.



## 19. Rules & Regulations

### LEAVE & ABSENTEE PROCEDURE

In case of genuine and necessary reason student's guardian/parent should send an application for leave along with a photocopy of guardians CNIC same as attached and mentioned in the admission form with the signature of the same guardian. Application must only be submitted in the reception office before the start of first lesson where it will be verified, then will be sent to the respective class if verification thrives. Please note that,

- I. Leave for more than 3 days need medical certificate along with proper written application clearly stating the days of leave.
- II. Without approved application if student remains absent for 2 days he/she will be fined Rs. 100 per absentee.
- III. In case of being absent for 3 days in a month, (consecutive or in intervals) will lead to temporary expulsion and students will be readmitted only after fulfilling readmission procedure.
- IV. An application should indicate the cause and duration of absence.
- V. Students absenting themselves on days immediately after/before holidays will be heavily fined, which may be Rs. 100/-to Rs. 500/-per day. Other important days like days of class tests, result, function etc may also be included in this category.
- VI. No short leave will be entertained in any case.
- VII. Telephonic messages for leave are not considered, only written application is acceptable.
- VIII. In all cases, leave taken will be at students' own risk as far as percentage of attendance is concerned. Even Medical Certificate will not condone a deficiency in attendance required by the institution and BISE.
- IX. Sick leave even if sanctioned on Medical certificate leading to absence in an examination will mean failures in that examination.

### PROCEDURE OF VERIFICATION

Verification means to see and check the attendance record of the student concerned and to verify the authenticity of the guardian signatures. Only applications of students having good attendance record are accepted on the discretion of class teacher.

### MIGRATION CASES

Migration in subsequent year/ semester is only allowed on submission of tuition fee for the preceding period which is calculated from the date of commencement of classes of current year/semester.

### UMRAH/VISIT

In case of leave or absence for performing Umrah or any long visit abroad or in the country during the session, it is not possible to sanction application in any case. So parents/ guardians are requested to plan such activity during holidays. If student leaves for Umrah or any other trip visit during academic session he/she will be expelled.

### EXPULSIONS

Any student violating the rules or showing unsuitable behaviour can be expelled from the institute. The decision of principal is final and he is authorized to struck off any student in the best interest of the institute or other students without any prior written notice and without assigning any reason, as an administrative matter it is not necessary to justify and no pressurizing tactics would be tolerated in this regard. A student who fails school/college Internal examination and expelled from the school/college will not be readmitted in any case, however, he/she will have to pay all the dues of the school for the full session. Father / Guardian should carefully note this point before admission and signing the undertaking.

### TEMPORARY EXPULSIONS

A student maybe expelled if,

- Three absentees or more in a month (consecutive or in intervals).
- Any behavioural issue.
- Disobedience, non compliance to school rules or decorum.

The decision of temporary expulsion can be taken by the school administration in the best interest of the students and no justification is required at all in case of behavioural issues.

### READMISSION FEE STRUCTURE:

- Within eight days from the date of issuance of expulsion orders Rs.500/-
- Within fifteen days from the date of issuance of expulsion orders Rs. 1000/-
- Within twenty one days from the date of issuance of expulsion orders Rs. 2000/-

After passing twenty-two days, the case will be forwarded to the Institutions' Board of Management and its decision will be considered as final.

**Note: Any action of the Principal or Board of Management cannot be challenged in any court of law.**

## PERMANENT EXPULSION

In such type of expulsion a written notice of expulsion is issued to the student concerned or may be posted through registered post. Dispatch record will be considered as valid evidence of such notice. Such type of expulsion is carried out after careful analysis of the student's academic record and the matter under consideration. The student may be expelled on permanent basis if:

- I. He/ She remains unable to submit the pending documents/ requirement, which were not submitted at the time of admission due to any reason, till the expiry of given date/time.
- II. The document submitted with admission form or later are found fake by any mean.
- III. If the conduct and behaviour of students or his/her guardian is aggressive, rude, quarrelsome or insulting towards administration, staff member, faculty or any other concerns of this institute, however the grievance of students' guardians will be listened and settled if conveyed to administration in a suitable and proper way.
- IV. If a student is temporarily expelled three times in a single academic session, third expulsion may lead him to permanent expulsion.
- V. Any student who do not appear in any term exam in more than two papers will be expelled on permanent basis and shall not be allowed to sit in annual board exams from this institute.
- VI. It is very important for all students to be present in class according to the school/college routine. Especially before board exams students send medical certificates or any other requirement for leave and remain at home for self preparation. Such leaves are not entertained in any case and names of such students will be permanently expelled from the school/ college and will not be allowed to sit in board exams.

## VII. BEHAVIOUR OF PARENTS/ GUARDIANS:

Uncivilized behaviour or use of abusive language or non-cooperation of parents /guardians with faculty and principal of the school /college is not acceptable & will be dealt with firm hand. Cancellation of admissions in these circumstances needs no prior warning or written notification.

## BEHAVIOURAL WARNING LETTER AND CARD ISSUE POLICY

**Purpose:** To maintain discipline and address behavioural issues in a structured manner.

### 1. Procedure:

#### i. Prior to 1<sup>st</sup> Warning Letter

Before issuing 1<sup>st</sup> warning letter a student must be verbally warned by the coordinator twice and the verbal warnings should be recorded in student's behavioural and diary.

#### ii. Warning Letter:

- First and second behavioural warning letters will be issued to students for misconduct.
- A **Yellow Card** will be issued with the third warning letter.
- Two additional warning letters (fourth and fifth) will be issued.
- A **Green Card** will be issued with the sixth warning letter.
- Two more warning letters (seventh and eighth) will be issued.
- A **Red Card** will be issued along with Permanent Expulsion letter.

#### ii. Parent/Guardian Acknowledgment:

- Each warning letter must be received and acknowledged in writing by a parent or guardian.
- The acknowledgment will be recorded on the office copy of the warning letter or card.



## 2. Card Colours and Implications:

i. **Yellow Card:** Third warning letter with yellow card - indicates caution and requirement for behavioural improvement.

ii. **Green Card:** Sixth warning letter with green card - indicates continued behavioural issues and potential consequences.

*(Two more warning letters seventh and eighth will be issued)*

iii. **Red Card:** Ninth Incident - indicates severe behavioural issues and permanent expulsion of student.

## 3. Responsibility:

- Teachers, administrators, and staff will monitor student behaviour and issue warning letters and cards as necessary.
- Parents/Guardians are expected to acknowledge and support the school's disciplinary actions.

## 4. Review and Revision:

- This policy will be reviewed annually and may be revised if got necessary.

## GENERAL RULES:

The principal has the full authority to fine, punish or ask any student to leave the college/ school if his presence is not in accordance to the decorum of the institution. Students are expected not to indulge in the following activities:

- I. Habitual idleness.
- II. Use of abusive language.
- III. Lack of attention towards studies.
- IV. Disorderly or unseemingly behaviour and/ or any immoral activity.
- V. Disobedience to staff members, proctors and senior students.
- VI. Violation of undertaking.
- VII. Any involvement in politics, agitation, inter group fight and rude behaviour.
- VIII. Willful damage to college property or other belongings.
- IX. Use of unfair means during examinations and class tests.

- X. Possession of firearms, sharp edged weapons or any object that could harm others.
- XI. Misleading guardians/parents about college activities or other matters.
- XII. Interference in College educational process like strike or grouping for suspension of classes etc.
- XIII. Students are not allowed to borrow/ lend anything from /to one another.

*(Students/guardians are required to follow the below given instructions, strictly.)*

- XIV Any damage to school/college property shall have to be paid for with penalty.
- XV. Parent/Guardian must bring their identity cards with them while visiting the school/ college.
- XVI. Students suffering from contagious or infectious disease are not permitted to attend the school/ college.
- XVII. The students are not allowed to keep valuables, like cameras, valuable watches, pens, calculators and mobiles etc. If the student is found in possession of any such article, it will be confiscated.
- XVIII. While all possible safety measures are taken, the institute will not be responsible for any harm, which may come to student while at the school/ college or out on picnic/tour etc.
- XIX. All possible measures are taken to ensure that student does not leave the premises without permission, however if (God forbid) a student manages to slip out, the institute will not be responsible for any mishap/harm that may occur to him.
- XX. In case of withdrawal, the parents have to submit a written application at least a month in advance and need to clear full session dues.
- XXI. No outsider or friend is permitted to visit the college and meet the student.
- XXII. Telephone calls are not allowed for the students in any case.
- XXIII. No student is allowed to paste or distribute any poster, notice or pamphlet in the school/college premises.
- XXIV. School/College administration has the right to revise any class schedule or re-arrange the classes when deem necessary.

XXV. School/College authorities reserve the right to make, amend or introduce any rules as and when desired.

XXVI. Mobile Phones and cameras are strictly prohibited in the institution, even in the functions.

A student indulged in any of the above mentioned activity will be warned once before expulsion. Flagrant defiance of rules in the classes or else where may lead to immediate expulsion from the institute.

## ATTENDANCE RULES

- Roll call is maintained in first lesson.
- For sitting in the annual exam, it is must for students to maintain 90% attendance.

## PROPER UNIFORM

- Make sure that uniform should be in accordance to the detail in the prospectus.
- Specially the gray color socks and make of shoes and presence of school tie and belt is important and should be followed strictly.
- Cleanliness of uniform is strictly checked. Daily washed uniform is must.
- Please replace discoloured, torn and shrunk uniform immediately and positively.
- No high neck or pullover of different colours other than navy blue is allowed.
- Personality and outlook speaks of person's background, family and ethics, so give it a serious consideration.

## DAILY ARRIVAL AND DEPARTURE OF STUDENTS

It has been observed with great concern over the years that some parents/guardians exhibit irresponsible attitude towards the pick and drop of their children/wards at the school. Parents/ Drivers use to drop their children too early in the morning even before the opening of the gates and pick them very late, almost one to two hours after the closing of school. After school hours the administrative staff leaves for their homes and controlling and keeping the students at school premises is not possible; similar is the case in the morning where children arrive at the school so early before opening of the school and arrival of the administrative staff.

So all parents are requested; not to send your children/wards before 07:30 a.m. in the morning and do not leave them waiting to be picked late after school dismissal time. Also make sure that a responsible person should be present for picking them at school/college dismissal time. We will not allow any student to stay in the school in any case after 30 minutes of the dismissal time.

Please be informed that school administration will not be held responsible for any mishap or any other accident due to early arrival or late departure of your child/ward. It is further advised to guide/educate your children/wards not to leave school premises till the arrival of their guardian/parent/driver. They shall strictly be refrained not to leave the school with any stranger or alone and the repercussions of going alone or with unknown person may please be elaborated to them.

Also in case of preschool students, parents/guardians must check that students got all their belongings; school bags, lunch box, water bottle, school diary, books and copies needed for homework etc.

## HYGIENE AND CLEANLINESS

- Please check nails and hair of students every Sunday.
- Students without tie or belt will be fined (exemption of tie is given during the months of July and August due to hot and humid weather).
- Make them take bath everyday in summer and after one day in winter.
- Don't oil their hair except before bath.
- If their haircut is found improper during checking, they will be sent to the barber shop at school/college and charges will be included in the fee.
- Students must attend school/college daily in full uniform.
- Daily check hooks and zip of trousers and buttons of shirts and mend them if needed.



## 20. FEE AND FINANCE

### SUBMISSION OF FEE

In view of constant inflationary pressures, the fees are subject to review from time to time. So the school/college reserves right to review and increase tuition fee, admission fee or any other charges. However we try to limit it once a year and not more than 10%.

I. Fee should be submitted before due date.

II. Submitted fee, fine or any miscellaneous charges are not refundable.

iii. The fee does not include tours, backup power supply by generator, photography, heating and cooling, entertainment, magazine fund, stationery, board exam and registration charges etc.

### FEE SCHEDULE FOR THE SESSION 2025

**Note:** The below given fee schedule is for the year 2025, thereafter at least 10% increase is added on yearly basis. Separate annexure is given with each year admission form.

CLASS PRE NURSERY & NURSERY			CLASS PREP TO SEVEN			CLASS EIGHT, NINE & TEN			CLASS F.Sc-I & F.Sc-II		
1.	Tuition Fee	Rs.6240 (Per Month)	1.	Tuition Fee	Rs.6240 (Per Month)	1.	Tuition Fee	Rs.6570 (Per Month)	1.	Tuition Fee	Annexure will be provided separately
2.	Misc Charges	Rs.2800 (Annually)	2.	Misc Charges	Rs.2800 (Annually)	2.	Misc Charges	Rs.2800 (Annually)			

\* Misc Charges are estimated on average expenses incurred on following heads:

Sports, Cultural activities, Co-Curricular activities, Libraries, Laboratories, Book fairs, Competitions etc

### IN CASE OF NON-PAYMENT AFTER DUE DATE

The following points should be observed for submission of fee after due date:

- After due date, late fee will be charged till next date.
- After expiry of allowed time for payment with late fee, payment will be allowed subject to following:
  - i) An application from the guardian mentioning suitable reason of non-payment.
  - ii) Submission of previous fee challan.
  - iii) Approval from the principal is mandatory.
  - iv) Extra late fee charges will be levied.

### FEE CONCESSION IN CASE OF SIBLINGS

- In case of two(02) or more siblings 20% relaxation in tuition fee is liable.
- Other charges as exam, stationery, haircut, tours and magazine fund etc will be charged full and no concession will be given in these or any other charges.

### FEE CONCESSION IN CASE OF FACULTY MEMBERS

In case of faculty members only for teaching staff 20% admission and tuition fee will be charged (in the same campus). This concession is liable for only two children, however other charges as exam fee, stationery, magazine fund and tour charges etc will be charged in full.

### MAGAZINE/BULLETIN FUND

School/ College Magazine "The Pakhal" is published after the interval of two to three years. The magazine fund is collected from the students, the amount of which is established keeping in view the total cost of publication. Also school/ college Newsletter publishes bi-yearly and publishing charges are charged in fee when bulletin is handed over to student.

## 21. LATE ARRIVAL

It has been observed that even having very reasonable timing in the area students usually arrive late. So to overcome this tendency following decisions have been made;

- I. Students coming late, upto five minutes will be fined.
- II. After five minutes school/ college gates will be closed and no student will be allowed in, and will be marked absent.
- III. Habitual latecomers' parents will be called to submit an undertaking about timely arrival of their children. If that even doesn't work, the student will be struck off.
- IV. Please make sure and enquire, whether your child reaches at exact time or not, make him leave home 10 minutes prior to his routine timings if he/she gets late.

## 22. PROCEDURE FOR WITHDRAWAL OF STUDENT

Procedural withdrawals are allowed at the end of the session only and for that one month prior notice in writing must be given to the school. Alternatively one month fee must be paid to the school in lieu of such notice.

Following steps must be followed to complete the withdrawal procedure.

- I. The intended withdrawal of pupil from institution during the academic year is not allowed otherwise all charges falling due for the remaining session will be charged.
- II. In case of government employees' posting to another station they must provide the copy of transfer order along with in-session withdrawal application.
- III. Near the end of the session, the time for withdrawal is announced and the parents who deem withdrawal must submit written application before the announced date, otherwise student's name will be transferred to his new class and all school dues will have to be paid by the student.
- IV. No SLC/ migration/ provisional certificate will be issued until receipts of all dues upto date are produced.
- V. Withdrawals are only possible at the end of the session, in case of emergency withdrawal, parents have to pay remaining session fee.
- VI. Applications of entry tests for other institutions are only signed when parents should submit withdrawal application with it and if they apply again for admission, their cases will be considered as fresh candidate for readmission subject to availability of seats.

## CANCELLATION OF ADMISSION

- i) Student absence from the school for a period of one month, unless arrangements for such absence have been agreed by the Head of the school.
- ii) Fee/dues have remained unpaid for two months.
- iii) Student has been asked to withdraw from the school due to disciplinary reasons. The school in the event of such case will not be required to give any notice before enforcing its decision which shall be within the absolute and sole discretion of the school.
- iv) Student has failed in the same class for two consecutive years or, has failed to qualify for promotion on two different occasions in his school career or been conditionally promoted more than once in any class.
- v) Failing in one or more subjects in Annual Examination or getting less than 50% marks in one subject and less than 60% marks in overall result.
- vi) If already detained and fails again in Annual Examination, no repetition will be facilitated in case of (i), (ii), (iii) and (iv) stated above, fee will be payable till last attended month, parent / guardian of the child should clear all the outstanding dues.
- vii) Any student who does not appear in any term exams in two or more than two papers will be expelled and shall not be allowed to appear in the final exam.



## 23. ADMISSION CRITERIA

Out of intellectual and moral growth comes the kind of self-confidence, self-reliance and sense of responsibility that enables a young person to become a good citizen. To produce good citizens, the management has decided to take students in the initial classes only. Admissions are granted on merit and determined on the basis of a competitive entry test and interview.



The candidates are tested in Elementary English, Urdu, General Science, General Knowledge and Simple Arithmetic along with an intelligence test. Interview is not only for confirmation of written performance and confidence of the candidate but also to check the parents' interest and cooperation and to brief them about needs and regulations regarding school rules and requirements. Even if student clears the test and interview, seat will not be reserved, after clearance of test and interview. Admission will be given only on first come first get basis, so after interview successful candidates must immediately complete admission process for the concerned class. This procedure of test and interview is adopted to maintain standard and quality.

### PRESCHOOL TO CLASS EIGHT

Admissions are offered primarily in Preschool and in other classes, admissions are subject to availability of seats. Admissions are open in preschool every year. For preschool, selection of children is made after informal interview of parents and assessment of child's intellectual development, behaviour and speech pattern.

### PREP ONWARDS

Subject to availability of seats, primarily to replace dropouts or withdrawal cases an entrance test will be held before all such admissions. In exceptional cases student may be admitted during the session, subject to his performance in the written test and interview.

Admission is granted strictly on merit basis. However, the school/college reserves the right to refuse admission to anyone without assigning any reason.

The result of entry test for all classes is strictly confidential and cannot be challenged under any circumstances. Layout for the entrance test for the concerned class will be furnished at the time of issuance of prospectus or admission form but it is only a format to given idea.

### AGE-LIMIT FOR ADMISSION

Pre Nursery:	2 — 3 Years
Nursery:	3 — 4 Years
Prep:	4 — 5 Years
One:	5 — 6 Years

Two:	6 — 7 Years
Three:	7 — 8 Years
Four:	8 — 9 Years
Five:	9 — 10 Years

Six:	10 — 11 Years
Seven:	11 — 12 Years
Eight:	12 — 13 Years
Nine:	13 — 14 Years

### PRE-ADMISSION IMPORTANT NOTE

Before admission parents must keep in mind following points:

- The behaviour of parents/ guardians with school/college staff and administration is given utmost importance in the regard of admission and promotion.
- Parents are requested to fully acquaint themselves with the criteria and procedure of admission and rules regulation stated in the prospectus. Parents after admitting their child/ children have agreed to abide all the rules stated in the prospectus and no appeal should be considered against it.
- The school reserves the right to reject or accept registration without assigning any reason.
- Pick and drop timing should be followed strictly, no early or late arrival or departure will be considered.
- It is noted that due to problems of signals or non availability of connection we cannot get to parents some times on cell numbers. So give contact numbers in abundance along with the names and relation of receiver, so in case of emergency parents can be approached. Do provide landline number as well. Details can be given on separate page along with the admission form.

## CHANGE OF ADDRESS & CONTACT NUMBERS

In case of change of address, telephone, cell numbers or email; parents/ guardians must promptly inform the administration for updating the record. So in case of emergency and need, parent/ guardian must be contacted in time.

## PERMISSION FOR LOCAL/FIELD TRIPS

School students participate in activities organized by school within 30 mile radius of the school building. This will include visits on foot and school arranged transport during school timings to different areas or institutes. Parents who are not in favour of these visits may please submit an application along 'Admission Form'. As mostly these trips are planned on short notice, so for these study trips we cannot ask students to bring permission letters.

## PERMISSION FOR PUBLICATION OF STUDENT'S PHOTOS OR VIDEOS

The school may publish photographs of your child or samples of work done or activities by your child in variety of ways. The publications could include, but not limited to school newsletters, on the school website, local newspapers, college magazine, billboard and prospectus. If published, third parties would be able to view the photographs, videos and work. If parents are not in favour of this, they may submit their disapproval in writing along 'Admission Form' and clearly instruct their child to get aside at the time of photo-session.

## DOCUMENTS TO BE ATTACHED WITH ADMISSION FORM

The following documents must be attached with the Admission Form:

- i. Father's CNIC ----- 02 copies
- ii. Mother's CNIC ----- 02 copies
- iii. Guardian(s) CNIC ----- 02 copies (if other than mother and father)
- iv. 08 recent photographs (1.50"x 1.25") of student with light blue background (on the back of photos clearly write name, class and father's name put in a self stick transparent plastic envelop and attach the envelope with 'Admission Form')
- v. Birth Certificate from Union Council (computerized) NADRA (English + Urdu compulsory for every new entry) 02 copies.
- vi. Form-B (Nadra) ----- 01 copy
- vii. School Leaving Certificate (SLC) in original: Class One onwards
- viii. Countersigned SLC from concerned EDO (only those candidates who came from other districts)
- ix. Result card of previous class -- 01 copy
- x. Affidavit on judicial stamp paper of worth Rs. 50/- or more duly attested by Notary Public regarding school/college general rules/ regulations and on special requirements advised at the time of admission.

## HOLIDAYS

As per Govt Scheduled holidays

### SCHOOL TIMINGS

WEEKDAYS:		FRIDAYS:	
Pre-Nursery & Nursery	(09:00 a.m. to 12:45 p.m.)	Pre-Nursery & Nursery	(09:00 a.m. to 12:00 o'clock)
Prep onwards	(08:00 a.m. to 01:45 p.m.)	Prep onwards	(08:00 a.m. to 12:00 o'clock)
F.Sc-I & II	(08:00 a.m. to 02:00 p.m.)	F.Sc-I & II	(08:00 a.m. to 12:30 p.m.)

**Note:** School/ college timings given above are subject to change due to weather conditions (Summers/Winters) and other different circumstances.



## 24. ADMISSION GUIDELINE FOR PRE NURSERY

### QUALIFYING Percentage is 60%

- Parents' Interview
- Gross Motor Skills
  - i. Jumping
  - ii. Hopping
  - iii. Holding
- Fine Motor Skills
- Simple puzzle will be given to check their fine motor skills
- Coordination Skills
- World or country map will be given to the child for fixing
- Recognition

**Flash cards or models will be shown and child will be asked to recognize them.**

- i. Basic Colours
- ii. Basic Shapes like circle, triangle & square
- iii. Some Common Fruits
- iv. Some Common Animals
- v. Parts of Body
- Nursery Rhymes: Any nursery rhyme.
- English Conversation e.g What is your name? What is your father/ mother name?
- Parents Academic and Behavioural Analysis
- Washroom Training of the child is necessary at the time of admission.



## 25. UNIFORM

### GIRLS UNIFORM # I

SUMMER

#### PRE-NURSERY, NURSERY & PREP

**Applicable: April to October**

Tracksuit Lowers Only	Red & Gray (Summer Fabric as per Pattern Approved by School)
Shirt	Red Round Neck half sleeves with Monogram (Summer Fabric as per school pattern)
Socks	Black plain
Shoes	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared (Design No.6128)
Hair Accessories	Red, Black and White only

*Hair must be oil free and braided/combed properly*



### GIRLS UNIFORM # II

WINTER

#### PRE-NURSERY, NURSERY & PREP

**Applicable: November to March**

Tracksuit Full	Red & Gray (Winter Fabric as per school Pattern with Monogram)
Shirt	Red long sleeves with collars (Winter Fabric as per school pattern)
Socks	Black plain
Shoes	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared (Design No.6128)
Woolen Pullover	Red (Plain Knitted V-Neck)
Woolen Cap	Red Plain Knitted with School Monogram (optional)
Round Neck UnderShirt	Red Plain (if required)
Hair Accessories	Red, Black and White only

*Hair must be oil free and braided/combed properly*





**BOYS UNIFORM # I**

SUMMER

**PRE-NURSERY, NURSERY & PREP****Applicable: April to October**

Tracksuit Lowers Only	Navy Blue & Gray (Summer Fabric as per Pattern Approved by School)
Shirt	Navy Blue Round Neck half sleeves (Summer Fabric as per pattern with Monogram)
Socks	Black plain
Shoes	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared (Design No. 6128)

**BOYS UNIFORM # II**

WINTER

**PRE-NURSERY, NURSERY & PREP****Applicable: November to March**

Tracksuit Full	Navy Blue & Gray (Winter Fabric as per school Pattern with Monogram)
Shirt	Navy Blue long sleeves with collars (Winter Fabric as per school pattern)
Socks	Black plain
Shoes	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared (Design No.6128)
Woolen Pullover	Navy Blue Plain knitted V-Neck (as per pattern)
Woolen Cap	Navy Blue Plain knitted with School Monogram (Optional)
Round Neck UnderShirt	Navy Blue Plain (if required)



## GIRLS UNIFORM # I

### CLASS One and CLASS 2

SUMMER

**Applicable: April to October**

Skirt	Navy Blue with Gray and Red piping (Summer Fabric)
Shirt	Red polo shirt with collars half sleeves with monogram (Summer Fabric as per school pattern)
Tights/Shorts	Red
Socks	Black plain
Shoes	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared (Design No.6128)
Hair Accessories	Red, Black and White only

*Hair must be oil free and braided/combed properly*



## GIRLS UNIFORM # II

### CLASS One and CLASS 2

WINTER

**Applicable: November to March**

Skirt	Navy Blue with Gray and Red piping (Winter Fabric)
Shirt	Red polo shirt with collars long sleeves as per pattern
Tights	Red (Cotton+ Polyester)
Socks	Black plain
Shoes	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared (Design No.6128)
Woolen Pullover	Red Plain Knitted V-Neck
Upper only (Tracksuit)	Red & Gray with collars and school monogram (Winter Fabric as per Preschool pattern)
Woolen Cap	Red Plain knitted with School Monogram (optional)
Round Neck UnderShirt	Red Plain (if required)
Hair Accessories	Red, Black and White only

*Hair must be oil free and braided/combed properly*





**BOYS UNIFORM # I****SUMMER****CLASS ONE to CLASS 3****Applicable: April to October**

Necktie	Exempted with T-Shirt
Shirt	Navy Blue T-Shirt with School Monogram on Front Pocket
Trousers	Silver Gray (Iqbal Mills)
Belt	School Monogram
Socks	Black plain
Shoes	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture Shared (Design No.6128)
P-Cap	Navy Blue with School Monogram (optional)

**BOYS UNIFORM # II****WINTER****CLASS ONE to CLASS 3****Applicable: November to March**

Shirt	White with School Monogram Badge on Front Pocket (Full Sleeves)
Trousers	Silver Gray Worsted (Iqbal Mills)
Belt	School Monogram
Necktie	School Monogram (only elastic or sticking tape small size)
Socks	Black plain
Shoes	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared (Design No.6128)
Woolen Pullover	Navy Blue Plain Knitted V-Neck
Upper only (Tracksuit)	Navy Blue & Gray with collars and school monogram (Winter Fabric as per Preschool pattern)
Woolen Cap	Navy Blue Plain Knitted with School Monogram (Optional)
Round Neck UnderShirt	Navy Blue Plain (if required)



**GIRLS UNIFORM # I**

SUMMER

**CLASS 3 to CLASS 8****Applicable: April to October**

Shirt	Navy Blue {Box Style} with Gray and Red piping (Cotton) Coat Collars with Pocket on Right Side and Open Sleeves
Shalwar	White with blue piping outer side
Socks	Black Plain
Shoes	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per Picture shared (Design No.6128)
Sash	As per pattern gray with red piping class 3 and 4 obligatory
Scarf	As per Pattern Gray with Red and Blue piping (Class 3 & 4 as per requirement, Class 5 onwards obligatory)
Hair Accessories	Red, Black and White only

*Hair must be oil free and braided/combed properly***GIRLS UNIFORM # II**

WINTER

**CLASS 3 to CLASS 8****Applicable: November to March**

Shirt	Navy Blue {Box Style} with Gray and Red piping (Cotton) coat collars with pocket on right side and open sleeves (Winter Fabric)
Shalwar	White with blue piping outer sides
Scarf	Gray as per pattern
Socks	Black plain
Shoes	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared (Design No.6128)
Blazer	Red (Lawrencepur) school monogram on front pocket
Woolen Pullover	Red Plain knitted V-neck
Woolen Cap	Red Plain knitted with school monogram (optional)
Hair Accessories	Red, Black and White only

*Hair must be oil free and braided/combed properly.*



**GIRLS UNIFORM # I****Class 9th to F.Sc-II**

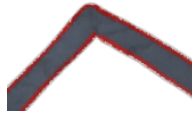
SUMMER

**Applicable: April to October**

Shirt	Navy Blue with Gray and Blue Piping Shirt Collars with Pocket and Cuff Sleeves
Shalwar	White with Blue piping in outer sides
Socks	Black plain
Shoes	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared
Scarf (Class 9th & 10th)	As per pattern Gray with Red and Blue piping class 9th and 10th obligatory
Duppata Class (F.Sc-I & II)	White with coloured strip (Strip colour in accordance with class)
Plain Stole/Scarf	White (Optional)
Hair Accessories	Red, Black and White only

*Hair must be oil free and braided/combed properly*

F.Sc-I Single Red Piping



F.Sc-II Double Red Piping

**GIRLS UNIFORM # II**

WINTER

**Class 9th to F.Sc-II****Applicable: November to March**

Shirt	Navy Blue with Gray and Blue Piping Shirt Collars with Pocket and cuff sleeves
Shalwar	White with Blue piping in outer sides
Socks :	Black plain
Shoes :	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared
Scarf (Class 9th & 10th:	As per pattern Gray with Red and Blue piping (class 5 onwards obligatory)
Duppata Class (F.Sc-I & II):	White with coloured strip (Strip colour in accordance with class)
Blazer	(Red Lawrencepur School Monogram Badge on Front Pocket)
Round Neck UnderShirt	Red (if required)
Plain Stole/Scarf	White (Optional)
Hair Accessories	Red, Black and White only

*Hair must be oil free and braided/combed properly*

**SPECIFIC DAYS' UNIFORM****(SUMMER + WINTER)****MUSIC HOUSE UNIFORM (GIRLS & BOYS) CLASS ONE ONWARDS**

<b>Shalwar Qameez</b>	White as per pattern approved by school
<b>Waistcoat Vneck</b>	Flag green colour with school monogram on top front pocket, golden buttons
<b>Socks</b>	Black plain
<b>Shoes</b>	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared (Design No. 6128)
<b>Dupatta:</b>	White (Class 3 onwards)

**PT HOUSE (ONLY BOYS): CLASS ONE ONWARDS**

<b>T-shirt V-neck</b>	Colour as per house with school monogram
<b>Shorts</b>	White with school monogram on left leg
<b>Socks</b>	Black plain
<b>Shoes</b>	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared (Design No. 6128)

**SPORTS DAY: CLASS ONE ONWARDS**

<b>Tracksuit:</b>	Colour as per house, design as approved by school
<b>Socks</b>	Black plain
<b>Shoes</b>	Black (Trainers/Sneakers) without laces (Bata-first-Kids) as per picture shared (Design No. 6128)

**MUSIC CLASS  
UNIFORM****PT UNIFORM****SPORTS  
UNIFORM**



# COLLEGE YEARS

Inspiring Youth



# Inspiring Youth

- Challenging Environment
- Focus on Spiritual Values
- Responsible Global Citizens
- Service to Humanity
- Performance in the Boards



## JINNAH BASIC SCHOOL AND GIRLS COLLEGE

Affiliated with Board of Intermediate & Secondary Education, Abbottabad  
(Registered with Private Schools Regulatory Authority (PSRA))

## 26. Course of Study & Curriculum

### SCIENCE SECTION

Duration of all courses is two years, starting from first year (Pre-Medical, Pre-Engineering & Computer Science) to the second year of F.Sc.

### FACULTY OF SCIENCE

The institution follows English as medium of instruction and three combinations of subjects are offered in F.Sc classes. 'Girls College' has a separate campus with spacious air conditioned classrooms, modern science laboratories, sophisticated computer laboratory, rich library and all other facilities are provided which are integral part of a quality educational institution.





**F.Sc (Pre-Medical)**

FIRST YEAR		SECOND YEAR
1 English	1	English
2 Urdu	2	Urdu
3 Islamiyat	3	Pakistan Studies
4 Physics	4	Physics
5 Chemistry	5	Chemistry
6 Biology	6	Biology
7 Mutalia-e-Quran	7	Mutalia-e-Quran

**F.Sc (Pre-Engineering)**

FIRST YEAR		SECOND YEAR
1 English	1	English
2 Urdu	2	Urdu
3 Islamiyat	3	Pakistan Studies
4 Physics	4	Physics
5 Mathematics	5	Mathematics
6 Chemistry	6	Chemistry
7 Mutalia-e-Quran	7	Mutalia-e-Quran

**F.Sc (Computer Science)**

FIRST YEAR		SECOND YEAR
1 English	1	English
2 Urdu	2	Urdu
3 Islamiyat	3	Pakistan Studies
4 Physics	4	Physics
5 Mathematics	5	Mathematics
6 Computer Science	6	Computer Science
7 Mutalia-e-Quran	7	Mutalia-e-Quran



## 27. PROCEDURE FOR ADMISSION

### FACULTY OF SCIENCE (F.Sc-I)

The candidate must have completed ten years of education as a regular student from an English medium school in the current year, and obtained at least 70% marks in Matric (SSC Examination). As the admission in F.Sc has to be granted before the declaration of SSC result, therefore, the minimum criterion for admission in the F.Sc is 70% marks in class 9<sup>th</sup> examination as well as qualifying college Entry Test and Interview.

### ENTRY TEST

Date(s) for entry test(s) is announced well in time through different means like newspapers, signboards and social media etc. Issuance of prospectus is compulsory to sit in the entry test.

The candidates are also required to bring the following material/accessories with them and reach the hall at least 30 minutes before the given time, to avoid any inconvenience.

#### Material to be brought may include:

- Exam board (file cover, book & notebook etc are not allowed)
- Ballpoint, Pens and Markers
- Pencil and Eraser
- Scale

#### Note:

- Mobile Phones are strictly prohibited in the entry test hall/ premises.
- Qualifying of entry test and even interview doesn't mean the confirmation of admission, as any candidate may be refused without assigning any reason if the college administration deem so.

### INTERVIEWS

After qualifying the entry test, the candidates are required to clear the interview. The interviews are conducted by the management & experienced faculty members. The appearance of candidate along with both guardian(s) before the interview panel is compulsory. In interview the academic & behavioural position of the student is assessed. Beside this, the attitude of the person(s) going to be the guardian(s) of the student is also analyzed. After conducting the detailed interview, final selection of candidates takes place and successful candidates are asked to submit admission form with required documents.

### DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

The successful candidates have to submit the following documents at the time of admission:

- |   |   |
|---|---|
| i. Duly filled specified College Admission Form   | specimen annexed with admission form)   |
| ii. Eight (8) photos (1.50"X1.25") with light blue background in plain white shirt without wearing any coat, jacket, sweater, etc | vi. Migration certificate in original and verified copy of SSC (10 <sup>th</sup> ) DMC from concerned Board (only for students other than Abbottabad Board) |
| iii. Two (02) copies of the DMC of SSC (9 <sup>th</sup> and 10 <sup>th</sup> both) (unattested)                                   | vii. Fee Schedule duly signed by both guardians   |
| iv. Two (02) copies of CNIC of each guardian along with parents.  | viii. Handwritten application for requesting admission by the student & signed by the guardian  |
| v. Affidavit on judicial stamp paper of worth Rs. 50/- duly attested by Notary Public (as per college                             | ix. Admission recommendation letter issued at the time of interview   |
|   | x. Two(02) copies of Form-B (NADRA)   |

*NOTE: Candidates waiting for SSC result are required to submit the DMC of class 9<sup>th</sup> and the pending documents soon after the SSC result.*

## WHO CAN BE GUARDIAN OF STUDENTS

Guardian means a person who takes the responsibility of student's conduct, activities and academics etc. The following person can be included as acceptable guardians, any two of them may act as guardian.

1. Father
2. Mother
3. Paternal Grandfather(real father of student's father)
4. Maternal Grandfather (real father of student's mother)
5. Paternal Uncle(real brother of student's father)
6. Maternal Uncle (real brother of student's mother)
7. Elder brother or sister.

**IMPORTANT NOTE:** *Guardians at serial no. 5,6 & 7 must have attained the age of 40 years, guardians less than prescribed age will not be acceptable. The paternal and maternal uncle shall produce legal and written evidence to testify their relationship with the student.*

## 28. ASSESSMENT & EVALUATION

### EXAMINATIONS, TESTS AND MONTHLY REPORTS

- To assess the progress of a student, monthly tests and three terminal examinations are held. For this purpose College provides answer sheets to students similar to the board pattern. Question paper pattern is also similar to the board. Answer scripts are checked by the concerned lecturers and results are compiled as annual exam pattern. The logic behind all these arrangements is to familiarize the students with annual examination system, so that they do not find anything unusual during annual examination hall.
- After compiling result of tests, staff meeting is conducted with principal and every student's weakness and situation is discussed in detail and reinforcement is provided to the students. In the light of the test result, plan for coming days of the session is prepared. Term exam results are conveyed to the parents through parent-teacher meetings.
- A student who fails in the terminal examination in more than two subjects is expelled from the college. In this regard, the decision of the principal is considered as final and is not challengeable in any court of law.
- Regular staff monthly meetings are conducted in the first week of each month to discuss the progress of the previous month. In the monthly staff meeting, individual written reports of students are discussed separately. In these reports, detail of lectures delivered, lectures attended by the student, days of absence and academic position of the student is mentioned.
- After compiling, the monthly report is handed over to the student concerned. In this regard all the parents/guardians are required to check and sign the monthly report of their son/ward every month and return the duly signed report within two days.
- In case of using unfair means during monthly test and term examinations, the test/paper is treated as cancelled and strict disciplinary action may be taken against the student concerned.
- Special fine for absence even in a single test/paper may be imposed and the same test/paper is considered as failed. No leave application is accepted during monthly tests and term examinations.
- Monthly tests and term results of fail students are handed over to the parents/guardian only. While normal/pass result can be handed over to students for signature, they have to submit it back on next day of PTM (Parents Teacher Meeting).

## 29. PARENT-TEACHER INTERACTION

Parent-Teacher meetings are arranged in which students' current level and rate of progress is discussed. Students' attendance, attitude, behaviour, achievements, reports are maintained in their personal files and each file is reserved for one student. As a result of this interaction college gets meaningful feedback from the parents which is helpful to boost the overall education position of the students.

### IMPORTANT NOTE FOR PARENTS

- It has been observed changing's the previous years that some parents due to their personal business completely or partially ignore their children's academic progress. Their careless behaviour sometimes leads to their beloved ward towards complete ruin. Your regular contact with college administration will help in the career building of the student.
- It is required that all the parents remain in contact with college administration on weekly basis. All correspondence with parents is conducted through their children's, so it is the responsibility of the parents to enquire about the matters regularly. Only two verified guardians of the student whose names are mentioned in the admission form can visit college. Irrelevant persons are discouraged to visit the college for deliberation with any reference with respect to the student concerned.
- Keeping in view the best interest of students and staff, the institution has framed its SERVICE REGULATIONS 2012 ONWARDS: as per rules; after fulfilling the eligibility criteria each staff member is required to sign a service agreement on judicial stamp paper of Rs. 1000/- for the minimum period of 01 year, for which he/she remains bound to continue his/her services or as the rules require otherwise. However, as it is a private institute change of staff members during or at the end of the session due to any reason(s) is not questionable and arguments in this regard will not be entertained.





## 30. DECORUM

There are certain points regarding decorum, etiquette and discipline of the institute which need extra attention. Violation of any rule and regulation of the institute is a very harmful tendency & without discipline, a student cannot make satisfactory headway in studies nor in later life. Acceptable behaviour, punctuality and complete observation of rules & regulation are the base of edifice and balanced personality. So to ensure the complete fulfillment of the desired decorum of the institute by the students, we need wholehearted cooperation of parents/guardians.

### Dress Inspection

The proctorial board will inspect the dress everyday. Heavy fines and temporary expulsion from classes will be imposed on the students who are not wearing neat and clean dress daily. Prescribed uniform, hair accessories, properly polished shoes, properly trimmed nails and clean teeth are checked on daily basis.

- I. Use of chains around the neck or wrist or any other piece of jewellery is forbidden.
- II. Properly ironed uniform and polished shoes are the prerequisite of a smart turn out.

### Late Arrival

It has been observed that even having very reasonable college timing in the area students usually come late. So to overcome this tendency some rules have been formulated by the college administration. The students are bound to abide by these rules and directives issued time to time in this regard, rules are:

- I. Students coming late upto five minutes will be fined.
- II. After five minutes, college gate will be closed and no student will be allowed to enter, and they will be marked absent; and parents will be responsible if they pretend to be at college on such day by wandering elsewhere.
- III. For habitual latecomers, parents will be called to give an undertaking about timely arrival of their son/daughter. If that even doesn't work, the student will be expelled.
- IV. Please make sure and enquire if your child is a latecomer, make him/ her leave home earlier than their routine timings.

### Attendance Rules

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>I. Roll call is maintained in every lesson.</li> <li>II. For sitting in the annual/ semester exam, it is obligatory for a student to have 90% attendance during the session/semester.</li> <li>III. A candidate coming from some other college will have to submit an attendance certificate.</li> <li>IV. For leave, the father or guardian of the student (mentioned in admission form) will have to come personally and explain the reason for leave or send an application duly signed with copy of guardian's CNIC.</li> <li>V. Telephonic messages are not considered in this regard and the student will be marked absent.</li> <li>VI. For sick leave, the application must be supported by the doctor's certificate.</li> <li>VII. Leave for more than 03 days need medical certificate along with proper written application clearly stating days of leaves.</li> <li>VIII. Without approved application if student remains absent for 02 days he/she will be fined Rs. 100 per absentee.</li> <li>IX. In case of being absent for 03 days in a month, (consecutive or in intervals) will lead to temporary expulsion and students will be readmitted only after fulfilling readmission procedure within three days of expulsion.</li> </ol> | <ol style="list-style-type: none"> <li>X. Student absenting themselves on days immediately after/ before holidays will be heavily fined, which may be Rs. 100/- to Rs. 500/- per day. Other important days like days of class tests, result, function etc. may also be included in this category. No short leave will be entertained in any case.</li> <li>XI. Before dismissal time, students are not allowed to leave the college building, otherwise strict action will be taken.</li> <li>XII. Short leave is strictly prohibited, students are not allowed to leave the college during working hours; so parents /guardians are expected to cooperate with the college administration in this regard.</li> <li>XIII. Telephonic conversation and messages are strictly prohibited, therefore parents and well wishers are advised not to make contact on phone.</li> <li>XIV. In all cases, leave taken will be at students' own risk as far as percentage of attendance is concerned. Even Medical certificate will not condone a deficiency in attendance required by the institution and BISE.</li> <li>XV. Sick leave even if sanctioned on Medical certificate leading to absence in an examination will mean failure in that examination.</li> </ol> |
|---|---|

## 31. CO-CURRICULAR ACTIVITIES

Co-curricular activities play a vital role in promoting the physical, mental and spiritual development of students. A number of such activities provide chance to the students to display their talents and potentialities in informal environment. These activities are organized and pursued by the students under the supervision and guidance of the teachers.

### SPORTS

Regular sports weeks are held in which students take active part along with teachers in games like Cricket, Badminton, Table Tennis, Volley ball and Athletics etc. College teams are selected on the basis of the students' performance in internal games and these teams are sent to take part in Board and other competitions.

### MONTHLY COLLEGE FUNCTIONS

Every month college organizes functions in which the students participate. This encourages the students to take part in speech contests, drama, public speaking and other stage competitions. These activities help them to overcome stage shyness. English and Urdu debates further polish the communication skills of the students.

### MONTHLY SEMINARS

Administration arranges monthly seminars for teachers as well as students on variety of topics and current affairs. Through these seminars, students' communication skills are developed. In these seminars, not only scholars & teachers but also students present different topics.

### ANNUAL QURAN KHAWANI

Annual Quran Khawani is arranged during the month of October, in this students and teachers from class 7 onwards participate.

### TOURS AND TRIPS

Exposure to the natural environment is essential for broadening mental horizons, therefore, a well planned activity, study tours of students are arranged and these include short and long tours. Efforts are made to take students to all popular visiting places of Pakistan.

### INDUSTRIAL TOURS

Industrial tours are also arranged for the exposure & practical application of the knowledge. These tours ensure the rewarding experience.

### ADVENTURE CLUB

A club of the students organizes events like Hiking and Boating etc. It is affiliated with adventure club of Pakistan.

### PERFORMING ART SOCIETY

Performing art society conducts stage programs and different contests; it works under Pakhlans' Literary Society.





## 32. STUDENTS QUALITY CIRCLES

Total Quality Circles is an approach to prepare total quality persons that are the strong base for the development of the nation. Total Quality Circles is the integration of the excellence like academic, behavioural, psychological, social, moral and spiritual excellence. The philosophy of the Total Quality Education can be brought into reality in the academics as well as transforming youth as quality future leaders. It is a way to have meaningful education for strong positive Pakistan. Aim of applying SQC in academics is to create leaders and direct our youth in a positive way so they should realize their strengths and optimize them as well. So far our students proved their abilities at National, International & Regional Conventions.





**33. DISTINCTIONS IN BOARD / COLLEGE EXAMINATIONS****A. Secondary School Certificate****BISE Abbottabad Annual Examination 2017 (SSC) (Class 10<sup>th</sup> First Batch Overall Result)**

S.No	Name of Student	Class	Marks	Position
1	Eman Arshid	10 <sup>th</sup>	1021/1100	11 <sup>th</sup> in Board (1 <sup>st</sup> in School)
2	Tooba Syed	10 <sup>th</sup>	1008/1100	2 <sup>nd</sup> in School
3	Hijab Khurram	10 <sup>th</sup>	1005/1100	3 <sup>rd</sup> in School
4	Bareera Abid	10 <sup>th</sup>	998/1100	4 <sup>th</sup> in school
5	Ayman Malik	10 <sup>th</sup>	969/1100	5 <sup>th</sup> in School
6	Syeda Khola	10 <sup>th</sup>	957/1100	6 <sup>th</sup> in School
7	Bisma Sohail	10 <sup>th</sup>	943/1100	7 <sup>th</sup> in School
8	Zainab Khurram	10 <sup>th</sup>	940/1100	8 <sup>th</sup> in School
9	Maryum Khan	10 <sup>th</sup>	937/1100	9 <sup>th</sup> in School
10	Mahnoor Sarwar Khan	10 <sup>th</sup>	932/1100	10 <sup>th</sup> in School
11	Ishwa Jawad Sahibzada	10 <sup>th</sup>	901/1100	11 <sup>th</sup> in School

**BISE Abbottabad Annual Examination 2018 (SSC)**

S.No	Name of Student	Class	Marks	Position
1	Maleeha Mazhar	10 <sup>th</sup>	1002/1100	1st in School
2	Maidah Khurram	10 <sup>th</sup>	1000/1100	2nd in School
3	Ayesha Shafi	10 <sup>th</sup>	968/1100	3rd in School
4	Malik Marwa Maryum	10 <sup>th</sup>	928/1100	4th in School
5	Maryum Khan	10 <sup>th</sup>	919/1100	5th in School

**BISE Abbottabad Annual Examination 2019 (SSC)**

S.No	Name of Student	Class	Marks	Position
1	Manahil Mukhtiar	10 <sup>th</sup>	1012/1100	1st in School
2	Izza Nawaz	10 <sup>th</sup>	997/1100	2nd in School
3	Khudija Iqtidar	10 <sup>th</sup>	993/1100	3rd in School
4	Noor eman Wajid	10 <sup>th</sup>	992/1100	4th in School
5	Momina Sadiq	10 <sup>th</sup>	973/1100	5th in School

**BISE Abbottabad Annual Examination 2020 (SSC)**

S.No	Name of Student	Class	Marks	Position
1	Izza Mazhar	10 <sup>th</sup>	999/1100	1 <sup>st</sup> in School
2	Fatima Gul	10 <sup>th</sup>	983/1100	2 <sup>nd</sup> in School
3	Zarlasht	10 <sup>th</sup>	960/1100	3 <sup>rd</sup> in School
4	Minha	10 <sup>th</sup>	944/1100	4 <sup>th</sup> in School
5	Inbisaat	10 <sup>th</sup>	944/1100	4 <sup>th</sup> in School
6	Sanna Amjid	10 <sup>th</sup>	944/1100	4 <sup>th</sup> in School
7	Malaika Syed	10 <sup>th</sup>	940/1100	5 <sup>th</sup> in School

**BISE Abbottabad Annual Examination 2021 (SSC)**

S.No	Name of Student	Class	Marks	Position
1	Kaneez Fatima	10 <sup>th</sup>	1086/1100	1 <sup>st</sup> in School
2	Arooba Syed	10 <sup>th</sup>	1084/1100	2 <sup>nd</sup> in School
3	Tooba Munir	10 <sup>th</sup>	1084/1100	3 <sup>rd</sup> in School
4	Meher Mun	10 <sup>th</sup>	1084/1100	4 <sup>th</sup> in School
5	Maroosha Khan	10 <sup>th</sup>	1072/1100	4 <sup>th</sup> in School
6	Khola Fayyaz	10 <sup>th</sup>	1068/1100	4 <sup>th</sup> in School
7	Syeda Zainab Tassadaq	10 <sup>th</sup>	1064/1100	5 <sup>th</sup> in School

**BISE Abbottabad Annual Examination 2022 (SSC)**

S.No	Name of Student	Class	Marks	Position
1	Javeria Zulfiqar	10 <sup>th</sup>	1064/1100	1 <sup>st</sup> in School
2	Amna Riaz	10 <sup>th</sup>	1050/1100	2 <sup>nd</sup> in School
3	Afia Itmishal	10 <sup>th</sup>	1045/1100	3 <sup>rd</sup> in School
4	Areeba Mashwani	10 <sup>th</sup>	1042/1100	4 <sup>th</sup> in School
5	Arisha Saeed	10 <sup>th</sup>	1035/1100	5 <sup>th</sup> in School

**BISE Abbottabad Annual Examination 2023 (SSC)**

S.No	Name of Student	Class	Marks	Position
1	Ayesha Shujat	10 <sup>th</sup>	1034/1100	1 <sup>st</sup> in School
2	Aresha Tahir	10 <sup>th</sup>	1023/1100	2 <sup>nd</sup> in School
3	Khadija Mushtaq	10 <sup>th</sup>	1015/1100	3 <sup>rd</sup> in School
4	Aiman Mushtaq	10 <sup>th</sup>	1009/1100	4 <sup>th</sup> in School
5	Syeda Ayesha Gillani	10 <sup>th</sup>	1003/1100	5 <sup>th</sup> in School

**BISE Abbottabad Annual Examination 2024 (SSC)**

S.No	Name of Student	Class	Marks	Position
1	Hibba Syed	10 <sup>th</sup>	1113/1200	1 <sup>st</sup> in School
2	Sara Fiaz	10 <sup>th</sup>	1091/1200	2 <sup>nd</sup> in School
3	Maryum	10 <sup>th</sup>	1082/1200	3 <sup>rd</sup> in School
4	Zoha Abid	10 <sup>th</sup>	1080/1200	4 <sup>th</sup> in School
5	Hafsa Fatima	10 <sup>th</sup>	1067/1200	5 <sup>th</sup> in School

**B. HIGHER SECONDARY SCHOOL CERTIFICATE****BISE Abbottabad Annual Examination 2015 (HSSC)**

S.No	Name of Student	Class	Marks	Position
1	Gul Meena	F.Sc-II	902/1100	1 <sup>st</sup> in College

**BISE Abbottabad Annual Examination 2016**

S.No	Name of Student	Class	Marks	Position
1	Tayyiba Hafeez	F.Sc-II	942/1100	1 <sup>st</sup> in College

**BISE Abbottabad Annual Examination 2017**

S.No	Name of Student	Class	Marks	Position
1	Amina Dawood	F.Sc-II	980/1100	1 <sup>st</sup> Position in Board (Pre-Engineering Group)
2	Haleema Shahid	F.Sc-II	979/1100	19 <sup>th</sup> in Board
3	Muqaddas Hafeez	F.Sc-II	965/1100	3 <sup>rd</sup> in College
4	Khizratal Ain	F.Sc-II	958/1100	4 <sup>th</sup> in College
5	Maida Bibi	F.Sc-II	957/1100	5 <sup>th</sup> in College
6	Yusra Tariq	F.Sc-II	948/1100	6 <sup>th</sup> in College
7	Maryum	F.Sc-II	944/1100	7 <sup>th</sup> in College
8	Janat Qayum	F.Sc-II	932/1100	8 <sup>th</sup> in College
9	Aymen Shahzad	F.Sc-II	927/1100	9 <sup>th</sup> in College
10	Fizza Jabeen Butt	F.Sc-II	924/1100	10 <sup>th</sup> in College

**BISE Abbottabad Annual Examination 2018**

S.No	Name of Student	Class	Marks	Position
1	Iqra Fayyaz	F.Sc-II	1013/1100	Overall 4 <sup>th</sup> in Board
2	Sana Gul Shah	F.Sc-II	996/1100	Overall 14 <sup>th</sup> in Board
3	Maira Fayyaz	F.Sc-II	978/1100	3 <sup>rd</sup> in College
4	Areasha Baber	F.Sc-II	955/1100	4 <sup>th</sup> in College
5	Bibi Hafza	F.Sc-II	947/1100	5 <sup>th</sup> in College

**BISE Abbottabad Annual Examination 2019**

S.No	Name of Student	Class	Marks	Position
1	Tooba Syed	F.Sc-II	989/1100	1 <sup>st</sup> in College
2	Hawaida Noori	F.Sc-II	953/1100	2 <sup>nd</sup> in College
3	Hijab Khurram	F.Sc-II	943/1100	3 <sup>rd</sup> in College
4	Ayman Malik	F.Sc-II	942/1100	4 <sup>th</sup> in College
5	Fatima Javed	F.Sc-II	937/1100	5 <sup>th</sup> in College



**BISE Abbottabad Annual Examination 2020**

S.No	Name of Student	Class	Marks	Position
1	Mariam Hafeez	F.Sc-II	972/1100	1 <sup>st</sup> in College
2	Ambreen Siddique	F.Sc-II	966/1100	2 <sup>nd</sup> in College
3	Maidah Khuram	F.Sc-II	966/1100	2 <sup>nd</sup> in College
4	Nadia Faryal	F.Sc-II	966/1100	2 <sup>nd</sup> in College
5	Rimsha Awan	F.Sc-II	958/1100	3 <sup>rd</sup> in College
6	Ayesha Shafi	F.Sc-II	958/1100	3 <sup>rd</sup> in College
7	Sara Nawaz	F.Sc-II	954/1100	4 <sup>th</sup> in College
8	Zainab Baig	F.Sc-II	950/1100	5 <sup>th</sup> in College

**BISE Abbottabad Annual Examination 2021**

S.No	Name of Student	Class	Marks	Position
1	Manahil Mukhtar	F.Sc-II	1044/1100	1 <sup>st</sup> in College
2	Sofia Ayaz	F.Sc-II	1034/1100	2 <sup>nd</sup> in College
3	Sana Ali Qureshi	F.Sc-II	1030/1100	3 <sup>rd</sup> in College
4	Laiba Sher Afgan	F.Sc-II	1030/1100	3 <sup>rd</sup> in College
5	Iqra	F.Sc-II	1014/1100	4 <sup>th</sup> in College
6	Hifza Naseer	F.Sc-II	1014/1100	4 <sup>th</sup> in College
7	Khadija Iqtidar	F.Sc-II	992/1100	5 <sup>th</sup> in College



**BISE Abbottabad Annual Examination 2022**

S #	Name of Student	Class	Marks	Position
1	Maryum Rehman	F.Sc-II	1001/1100	1 <sup>st</sup> in College
2	Amber Munir	F.Sc-II	984/1100	2 <sup>nd</sup> in College
3	Fatima Gillani	F.Sc-II	937/1100	3 <sup>rd</sup> in College
4	Hadia Tariq	F.Sc-II	932/1100	4 <sup>th</sup> in College
5	Saman Khan	F.Sc-II	923/1100	5 <sup>th</sup> in College

**BISE Abbottabad Annual Examination 2023**

S.No	Name of Student	Class	Marks	Position
1	Wareesha Sattar	F.Sc-II	986/1100	1 <sup>st</sup> in College
2	Kanzeez Fatima	F.Sc-II	979/1100	2 <sup>nd</sup> in College
3	SyedaZanib	F.Sc-II	934/1100	3 <sup>rd</sup> in College
4	Marrosha	F.Sc-II	929/1100	4 <sup>th</sup> in College
5	Noor-ud-Dua	F.Sc-II	921/1100	4 <sup>th</sup> in College
6	Laiba	F.Sc-II	921/1100	5 <sup>th</sup> in College

**BISE Abbottabad Annual Examination 2024**

S.No	Name of Student	Class	Marks	Position
1	Areesha Saeed	F.Sc-II	1076/1100	1 <sup>st</sup> in College
2	Areeba	F.Sc-II	1057/1100	2 <sup>nd</sup> in College
3	Maida Habib	F.Sc-II	1046/1100	3 <sup>rd</sup> in College
4	Ummaya	F.Sc-II	1043/1100	4 <sup>th</sup> in College
5	Syeda Anamta Batool	F.Sc-II	1042/1100	5 <sup>th</sup> in College





## Prize Distribution Board Ceremonies



Eman Arshid secured 11<sup>th</sup> position in SSC Annual Examination 2017 of BISE Abbottabad.



Amina Dawood secured 1<sup>st</sup> position (Pre- Engineering group) in HSSC Annual Examination 2017 of BISE Abbottabad.



Haleema Shahid secured overall 19<sup>th</sup> position in HSSC Annual Examination 2017 of BISE Abbottabad.



Iqra Fayyaz secured overall 4<sup>th</sup> position in HSSC Annual Examination 2018 of BISE Abbottabad.



Sana Gul Shah secured overall 14<sup>th</sup> position in HSSC Annual Examination 2018 of BISE Abbottabad.



## 34. Testimonials

## Reflection of Pakhlian (Alumni)

### Maryum Khan

As I stand today, a news anchor, I am overwhelmed with emotions thinking about the 13 incredible years I spent at Jinnah Colleges Mansehra, from Prep to second year. I remember my first nervous steps on the stage, but it was here that I found my voice, my confidence, and my passion. The institute's unwavering support and nurturing environment transformed me from a shy, uncertain individual to a confident, capable person. From debates to leadership roles, every opportunity helped me grow. Today, when I look back, I am reminded of the incredible journey that began at Jinnah. I am forever grateful to the administration, faculty, and my fellow students for believing in me and helping me become the person I am today. Jinnah Colleges will always be my home, and I will always be proud to be a part of its legacy.



### Sumbal Ehsan



My time at Jinnah college was truly transformative. Having spent six years of my life there, I can undoubtedly say that Jinnah college has been a key player in shaping my mind and personality. This place provided me enormous opportunities to showcase the creative side of my personality that helped me unlock the hidden qualities. I am forever grateful to Jinnah college and its faculty. I am happy that the connection to the Jinnah community is still strong. Long Live Jinnah Colleges

### Sahar Gul

"As the CEO of @wearverge and a proud alumna of Jinnah Basic School and College, I'm grateful for the transformative journey that shaped me into the person I am today. Before Jinnah, my world was limited, but the institution's nurturing environment and exceptional education empowered me to break free from my shell. With newfound confidence, I embarked on a path that took me to Dubai, where I proudly showcased Pakistani culture and textiles, collaborating with renowned global fashion brands. As I build @wearverge, I drew upon the invaluable lessons I learned at Jinnah: discipline, creativity, and the courage to dream big. These principles continue to inspire me as I strive to make a meaningful impact in the fashion world."



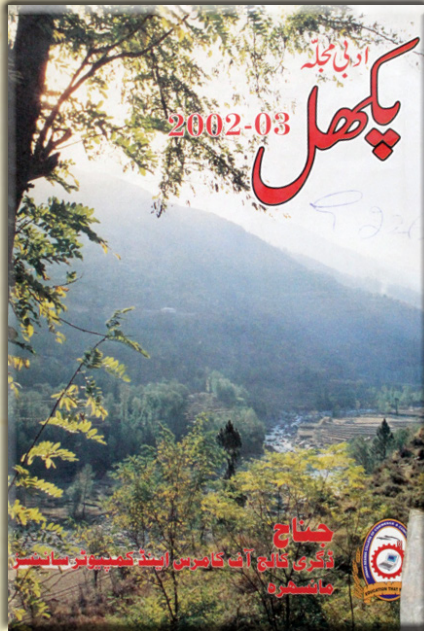
### Zainab Ishfaq



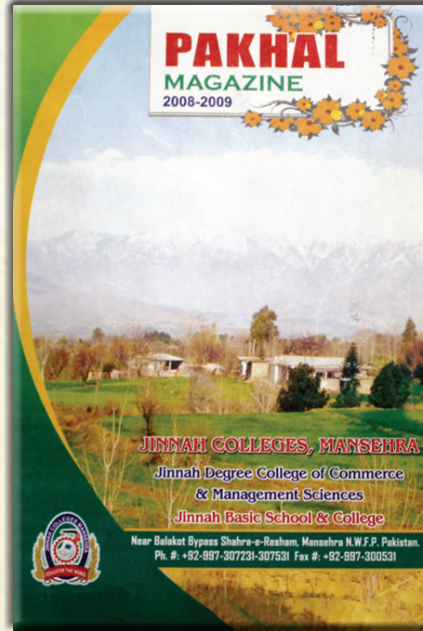
Being a physiotherapist and a serving instructor at the Army Medical Corps School and Training wing, I feel proud to still connect with my alma mater. Those two years polished my intellectual dialect and introduced me to international forums like EQUIP and SQCs. I still cherish those memories, life-long lessons, and intellectual enlightenment. Long live Jinnah Colleges and its legacy of empowering hundreds of smart minds.



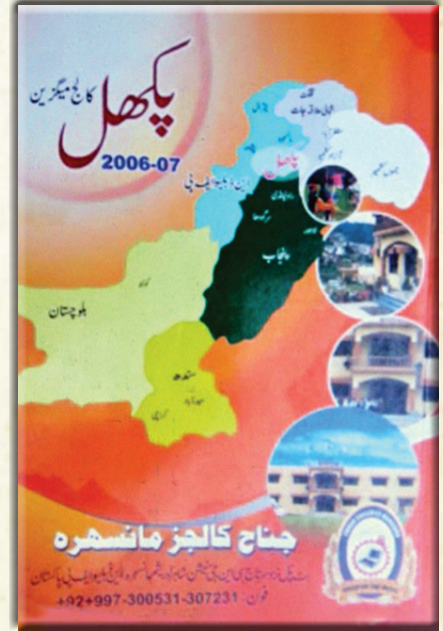
# College Magazines in a Glimpse



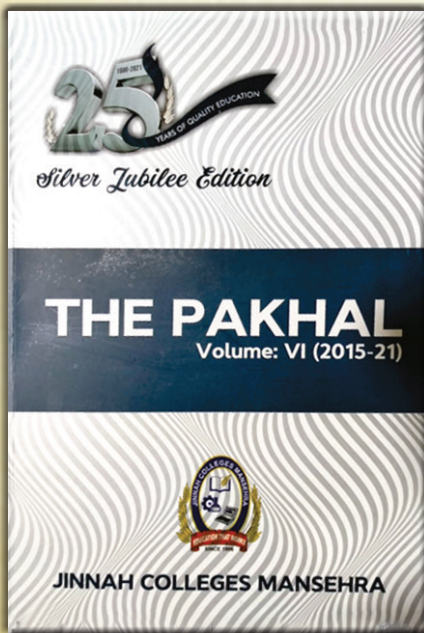
Pakhal Volume I



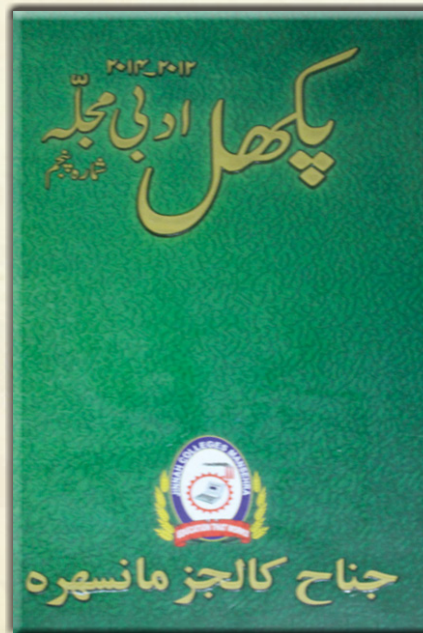
Pakhal Volume II



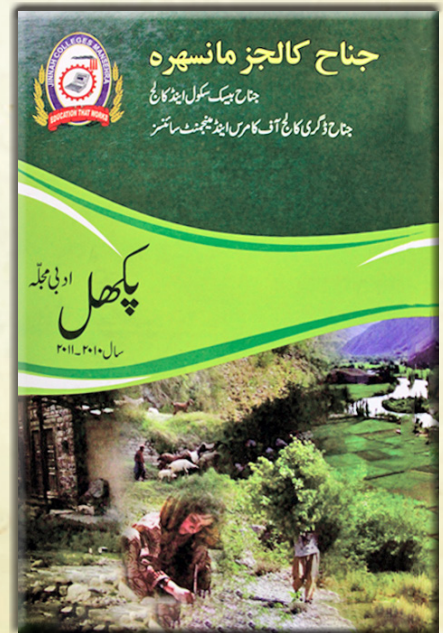
Pakhal Volume III



Pakhal Volume VI



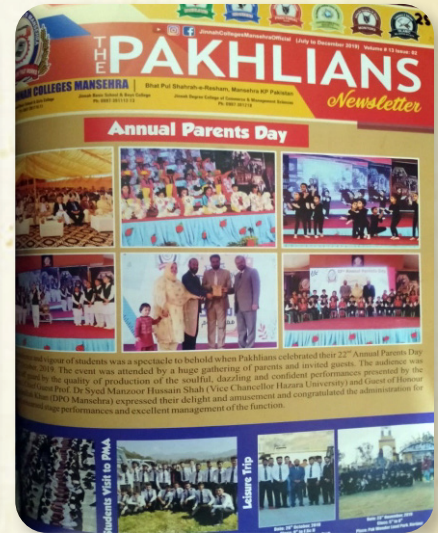
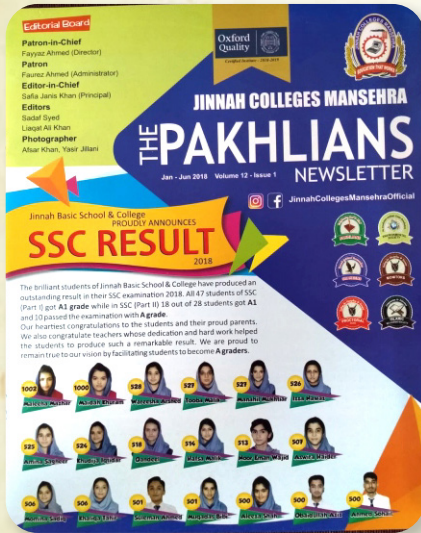
Pakhal Volume V



Pakhal Volume IV



# College Bulletins in a Glimpse





# جناح کا لجنہ زمانہ سرہ کے نام

تحریر: محمد زمان مضطر

ترتیب: محمد حنیف لالہ

مورخہ: 30-06-2020

ملک کی تعمیر کا مرکز جناح کالج میں ہے  
قوم کی توقیر کا مرکز جناح کالج میں ہے  
علم کی تشہیر کا مرکز جناح کالج میں ہے

یہ جناح کالج جناح کے عزم کی پہچان ہے  
دیس میں ہر سوسرے کالج کی اونچی شان ہے

پڑھتے ہیں کالج میں ہم تم سب صداقت کا سبق  
عصرِ نو میں ہے یہی قوموں کی عظمت کا سبق  
ہم جہاں سے سیکھتے ہیں بس شرافت کا سبق

میرے کالج کا ہر بچہ بڑا انسان ہے  
یہ جناح کالج جناح کے عزم کی پہچان ہے

قسمتِ نوعِ بشر تبدیل ہوتی ہے یہاں  
اک مقدس مضر کی تکمیل ہوتی ہے یہاں  
عصرِ نو کے علم کی تحصیل ہوتی ہے یہاں

میرا کالج ڈیڑے تمثال کی اک کان ہے  
یہ جناح کالج جناح کے عزم کی پہچان ہے

یہ جو بچے ہیں یہی تو متاثرینِ قوم ہیں  
یہ جو بچے ہیں یہی کرسی نشینِ قوم ہیں  
یہ وہ جھومر ہیں جو چمکاتے جبینِ قوم ہیں

ان کے دم سے ہی وطن کی آبرو ہے آن ہے  
یہ جناح کالج جناح کے عزم کی پہچان ہے

چشمِ گردوں میں ہو تم رشکِ ستارا دو ستو  
جھللاتا تم سے ہے عالم یہ سارا دو ستو  
\* لیکن ان سے کم نہیں کالج تمہارا دو ستو

علم ہی سے آدمی کی زندگی آسان ہے  
یہ جناح کالج جناح کے عزم کی پہچان ہے

جو یہاں استاد ہے وہ قوم کا معمار ہے  
اس کے سر پر قوم کی تعمیر کی دستار ہے  
خونِ دل دے کر اگاتا جو گل و گلزار ہے

اس لیے اس گلستاں میں فصلِ گل کی شان ہے  
یہ جناح کالج جناح کے عزم کی پہچان ہے

درس گاہِ نو نہال و نوجوانانِ وطن  
اس کے دم سے ہے معطر علم و فن کا یہ چمن  
اے خدا تم رہے اس کا ہمیشہ بانگین

تو مدد کرتا ہے سب کی یہ سرایمان ہے  
یہ جناح کالج جناح کے عزم کی پہچان ہے





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